

**ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2022 FORM**

APP-CSE 2022 FORM

**Introduction:**

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. This form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MG-EPMS).

**Reminders:**

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website ([www.ps-phillips.gov.ph](http://www.ps-phillips.gov.ph)) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy to the Virtual Store.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the APP-CSE is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM at (02) 8-689-7750 local 4004, 4005, 4019, or visit the PS-DBM website ([www.ps-phillips.gov.ph](http://www.ps-phillips.gov.ph)) for the guide.

*Note: Consistent with Memorandum Circular No. 2021-1 dated 03 June 2021, issued by AO 25, the APP-CSE for FY 2022 must be submitted on or before 31 August 2021.*

Department/Bureau/Office: TESDA MIMAROPA REGIONAL OFFICE  
 Region: MIMAROPA REGION  
 Address: 2nd Floor, TESDA Building, Dolce Casa, Tawitan Calapan City, Or., P.

Agency Code/UACS: A-166  
 Organization Type: National Government

Contact Person: EDDIE E SUPPLY  
 Position: PHILLIPS@  
 E-mail: PHILLIPS@  
 Telephone/Mobile Nos 0949-71

Item 8 Specifications	Unit of Measure	Monthly Quantity Requirement																
		Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT	Oct	Nov	Dec	Q4 AMOUNT	
<b>PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)</b>																		
<b>PESTICIDES OR PEST REPELLENTS</b>																		
1	:0191509-IN-A01	INSECTICIDE, aerosol type	can	15	15	15	45	6,271.20	15	15	15	45	6,271.20	15	15	15	45	6,271.20
<b>PERFUMES OR COLOGNES OR FRAGRANCES</b>																		
2	:5131626-HS-S01	LIQUID HAND SANITIZER, 500ml	bottle	20	20	20	60	9,085.80	20	20	20	60	9,085.80	20	20	20	60	9,085.80
<b>ALCOHOL OR ACETONE BASED ANTISEPTICS</b>																		
3	:2191601-AL-E04	ALCOHOL, Ethyl, 68%-72%, 500 ml	bottle	50	50	50	150	9,984.00	50	50	50	150	9,984.00	50	50	50	150	9,984.00
4	:2191601-AL-E03	ALCOHOL, ethyl, 68%-72%, 1 Gallon	gallon	10	10	10	30	11,637.60	10	10	10	30	11,637.60	10	10	10	30	11,637.60
5	:51471901-AL-I01	ALCOHOL, isopropyl, 68%-72%, 500ml (-5ml)	bottle	50	50	50	150	6,537.00	50	50	50	150	6,537.00	50	50	50	150	6,537.00
6	:51471901-AL-I02	ALCOHOL, isopropyl, 68%-72%, scented, 1.785 liters	gallon	20	20	20	60	27,300.00	20	20	20	60	27,300.00	20	20	20	60	27,300.00
7	:51471505-PO-P01	POVIDONE IODINE, 10 % solution, 120 ml	gallon	1	0	1	2	415.50	1	0	1	2	415.50	1	0	1	2	415.50
<b>COLOR COMPOUNDS AND DISPERSIONS</b>																		
8	:2171703-SI-P01	INK, for stamp pad	bottle	5	0	0	5	157.60	5	0	5	10	315.20	5	0	5	10	315.20
<b>FILMS</b>																		
9	:3111203-AC-F01	ACETATE	roll	5	3	5	13	11,021.66	5	3	5	13	11,021.66	5	3	3	11	9,326.02
10	:3111201-CF-P01	CARBON FILM, A4	box	1	0	0	1	221.00	1	0	0	1	221.00	1	0	3	4	884.00
11	:3111201-CF-P02	CARBON FILM, legal	box	1	0	0	1	208.52	1	0	0	1	208.52	1	0	0	1	208.52

Item & Specifications	Unit of Measure	Monthly Quantity Requirement															
		Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4
		AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT
<b>PAPER MATERIALS AND PRODUCTS</b>																	
12	1411525-CA-A01	CARTOLINA, assorted colors	pack	1	1	1	3	251.16	1	1	0	2	167.44	1	0	1	83.72
13	1411506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280 X 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00
14	1411506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280 X 318mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00
15	1411506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280 X 318mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00
16	1411506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280 X 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00
17	1411506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280 X 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00
18	1411506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280 X 318mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00
19	1411609-UL-C01	LOOSELEAF COVER, legal	bundle	2	2	2	6	4,769.76	2	2	2	6	4,769.76	2	2	2	4,769.76
20	1411514-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad	20	20	20	60	2,223.60	20	20	20	60	2,223.60	20	20	20	2,223.60
21	1411514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad	20	20	20	60	3,556.80	20	20	20	60	3,556.80	20	20	20	3,556.80
22	1411514-NP-S03	NOTE PAD, stick on, 3" x 3"	pad	20	20	20	60	3,244.80	20	20	20	60	3,244.80	20	20	20	3,244.80
23	1411514-NB-S01	NOTEBOOK, stenographer	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00
24	1411507-PP-M01	PAPER, MULTICOPY, A4, 80 gsm	reams	60	60	60	180	24,598.80	60	60	60	180	24,598.80	60	60	60	24,598.80
25	1411507-PP-M02	PAPER, MULTICOPY, Legal, 89gsm	reams	50	50	50	150	19,156.50	50	50	50	150	19,156.50	50	50	50	19,156.50
26	1411507-PP-C01	PAPER, Multi-Purpose, A4, 70 gsm	reams	60	60	60	180	17,686.80	60	60	60	180	17,686.80	60	60	60	17,686.80
27	1411507-PP-C02	PAPER, multi-purpose, legal, 70gsm	reams	50	50	50	150	17,769.00	50	50	50	150	17,769.00	50	50	50	17,769.00
28	1411531-PP-R01	PAD PAPER, ruled	pad	10	10	10	30	873.60	10	10	10	30	873.60	10	10	10	873.60
29	1411503-PA-P01	PAPER, garcement	box	10	10	10	30	2,941.50	10	10	10	30	2,941.50	10	10	10	2,941.50
30	1411818-TH-P02	Thermal Paper, 55GSM (-5%), 1/2 Core, 216mm x 30m	roll	5	5	5	15	834.60	5	5	5	15	834.60	5	5	5	834.60
31	1411531-RE-B01	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	10	10	10	30	2,121.60	5	5	5	15	1,060.80	5	5	5	1,060.80
32	1411531-RE-B02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	10	10	10	30	3,057.60	5	5	5	15	1,528.80	5	5	5	1,528.80
33	1411704-TT-P02	TOILET TISSUE PAPER, 2-ply, 100% recycled	pack	5	0	0	5	494.20	0	0	0	0	0.00	0	0	0	0.00
34	1411704-TP-T01	TISSUE, interfolded paper towel	pack	20	20	20	60	2,090.40	20	20	20	60	2,090.40	20	20	20	2,090.40
35	1411704-TT-P04	TOILET TISSUE PAPER, interfolded Paper Towel	pack	50	50	50	150	5,070.00	50	50	50	150	5,070.00	50	50	50	5,070.00
<b>BATTERIES AND CELLS AND ACCESSORIES</b>																	
36	2611702-BT-A02	BATTERY, dry Cell, size AA	pack	20	20	20	60	2,178.00	20	20	20	60	2,178.00	20	20	20	2,178.00
37	2611702-BT-A01	BATTERY, dry Cell, size AAA	pack	20	20	20	60	1,183.80	20	20	20	60	1,183.80	20	20	20	1,183.80
38	2611702-BT-A03	BATTERY, dry Cell, size D	pack	20	20	20	60	5,772.00	20	20	20	60	5,772.00	20	20	20	5,772.00
<b>MANUFACTURING COMPONENTS AND SUPPLIES</b>																	
39	312D1610-GL-J01	GLUE, all purpose	jar	10	10	10	30	2,145.00	10	10	10	30	2,145.00	10	10	10	2,145.00
40	31151804-SW-H01	STAPLE WIRE, heavy duty, binder type, 23/113	box	10	10	10	30	592.80	10	10	10	30	592.80	10	10	10	592.80
41	31151804-SW-S01	STAPLE WIRE, standard	box	30	20	20	70	1,568.70	30	20	20	70	1,568.70	30	20	20	1,344.60
42	312D1502-1A-E01	TAPE, electrical	roll	20	20	20	60	1,120.20	20	20	20	60	1,120.20	20	20	20	1,120.20
43	312D1503-1A-M01	TAPE, masking, 24mm	roll	20	20	20	60	3,276.00	20	20	20	60	3,276.00	20	20	20	3,276.00
44	312D1503-1A-M02	TAPE, MASKING, 48mm	roll	20	20	20	60	6,396.00	20	20	20	60	6,396.00	20	20	20	6,396.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																
		Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	
		Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount
45	31201517-TA-P01	TAPE, packaging, 48mm	roll	20	20	20	60	1,341.60	20	20	20	60	1,341.60	20	20	20	60	1,341.60
46	31201512-TA-T01	TAPE, transparent, 24mm	roll	20	20	20	60	605.40	20	20	20	60	605.40	20	20	20	60	605.40
47	31201512-TA-T02	TAPE, transparent, 48mm	roll	20	20	20	60	1,198.20	20	20	20	60	1,198.20	20	20	20	60	1,198.20
48	31151507-TW-P01	TWINE, plastic	roll	20	20	20	60	3,494.40	20	20	20	60	3,494.40	20	20	20	60	3,494.40
<b>HEATING AND VENTILATION AND AIR CIRCULATION</b>																		
49	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	5	5	5	15	16,645.20	5	5	5	15	16,645.20	5	5	5	15	16,645.20
50	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	10	10	10	30	41,090.40	10	10	10	30	41,090.40	10	10	10	30	41,090.40
51	40101604-EF-S01	ELECTRIC FAN, stand type	unit	10	10	10	30	25,705.80	10	10	10	30	25,705.80	10	10	10	30	25,705.80
52	40101604-EF-W01	ELECTRIC FAN, wall mount, plastic blade	unit	10	10	10	30	20,248.80	10	10	10	30	20,248.80	10	10	10	30	20,248.80
<b>MEDICAL THERMOMETERS AND ACCESSORIES</b>																		
53	41112224-TG-T02	THERMOCOU	piece	10	10	10	30	75,972.00	10	10	10	30	75,972.00	10	10	10	30	75,972.00
<b>LIGHTING AND FIXTURES AND ACCESSORIES</b>																		
54	39101628-LT-L01	LINEAR TUBE, Light Emitting Diode (LED), 18 wats	piece	10	10	10	30	6174.60	10	10	10	30	6,174.60	10	10	10	30	6,174.60
55	39101628-LB-L01	LIGHT BULB, Light Emitting Diode (LED)	piece	10	10	10	30	2,464.80	10	10	10	30	2,464.80	10	10	10	30	2,464.80
<b>MEASURING AND OBSERVING AND TESTING EQUIPMENT</b>																		
56	41111604-RU-P02	RULER, plastic, 450mm	piece	10	10	10	30	530.40	10	10	10	30	530.40	10	10	10	30	530.40
<b>CLEANING EQUIPMENT AND SUPPLIES</b>																		
57	47131812-4F-A01	AIR FRESHENER, aerosol type	can	20	20	20	60	5,413.20	20	20	20	60	5,413.20	20	20	20	60	5,413.20
58	47131604-BR-S01	BROOM, soft, tembo	piece	10	10	10	30	4,087.20	10	10	10	30	4,087.20	10	10	10	30	4,087.20
59	47131604-BR-T01	BROOM, stick, tng-tng	piece	10	10	10	30	546.00	10	10	10	30	546.00	10	10	10	30	546.00
60	47131829-TB-C01	CLEANER, toilet and urinal	bottle	20	20	20	60	2,496.00	20	20	20	60	2,496.00	20	20	20	60	2,496.00
61	47131805-CL-P01	CLEANSER, scouring powder	can	10	10	10	30	717.60	10	10	10	30	717.60	10	10	10	30	717.60
62	47131811-DE-B02	DETERGENT BARF, 140g	piece	10	10	10	30	249.00	10	10	10	30	249.00	10	10	10	30	249.00
63	47131811-DE-P03	DETERGENT POWDER, all-purpose, 1kg	peck	10	10	10	30	1,622.40	10	10	10	30	1,622.40	10	10	10	30	1,622.40
64	47131803-DS-A01	DISINFECTANT SPRAY, aerosol type	can	20	20	20	60	7,737.60	20	20	20	60	7,737.60	20	20	20	60	7,737.60
65	47131501-DU-P01	DUST PAN, non-rigid plastic	piece	10	10	10	30	744.90	10	10	10	30	744.90	10	10	10	30	744.90
66	51241552-SH-S01	SODIUM HYPOCHLORITE, 3.785 liters	gallon	20	20	20	60	7,875.00	20	20	20	60	7,875.00	20	20	20	60	7,875.00
67	73101512-HS-L01	LIQUID HAND SOAP, 500ml	bottle	30	30	30	90	9,266.40	30	30	30	90	9,266.40	30	30	30	90	9,266.40
68	47131802-FW-P02	FLOOR WAX, paste type, red	can	5	5	5	15	4,646.40	5	5	5	15	4,646.40	5	5	5	15	4,646.40
69	47131830-FC-A01	FURNITURE CLEANER, aerosol type	can	30	30	30	90	10,810.80	30	30	30	90	10,810.80	30	30	30	90	10,810.80
70	47121804-MP-B01	MCP BUCKET, heavy duty, hard plastic	unit	5	5	5	15	34,320.00	5	5	5	15	34,320.00	5	5	5	15	34,320.00
71	47131513-MP-H02	MOPHANDLE, heavy duty, screw type	piece	5	5	5	15	1,872.00	5	5	5	15	1,872.00	5	5	5	15	1,872.00
72	47131519-MP-B01	MCPHEAD, male of rayon	piece	5	5	5	15	1,856.40	5	5	5	15	1,856.40	5	5	5	15	1,856.40
73	47131501-RG-C01	RAGS, all cotton	bundle	10	10	10	30	1,614.60	10	10	10	30	1,614.60	10	10	10	30	1,614.60
74	47131602-SC-N01	SCOURING PAD	pack	10	10	10	30	3,369.60	0	0	0	0	0.00	0	0	0	0	0

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Q4 AMOUNT									
			Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Q3		Oct	Nov	Dec	Q4					
			AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT		AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT				
75	47121701-TB-P04 TRASHBAG, GPP specs, black, 940mmx1015mm	pack	30	30	30	90	12,121.20	30	30	30	90	12,121.20	30	30	30	90	12,121.20	30	30	30	90	12,121.20	0.00	
76	47121702-WB-P01 WASTEBASKET, nonrigid plastic	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00
<b>INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES</b>																								
77	43211507-USK001 DESKTOP FOR BASIC USERS	unit	1	1	3	5	123,966.00	1	1	0	2	49,587.20	0	1	0	1	24,793.60	1	0	0	1	24,793.60	0.00	
78	43211507-USK002 DESKTOP FOR MID-RANGE USERS	unit	1	1	1	3	127,171.20	1	1	1	3	127,171.20	1	1	1	3	127,171.20	1	1	1	3	127,171.20	0.00	
79	43211503-LAR001 LAYTOP FOR MID-RANGE USERS	unit	2	2	2	6	248,352.00	2	2	2	6	248,352.00	1	0	0	1	41,392.00	0	1	0	1	41,392.00	0.00	
80	43201827-HD-X02 EXTERNAL HARD DRIVE, 1 TB	piece	30	30	30	90	129,942.00	20	20	20	60	155,530.40	10	10	10	30	77,865.20	10	10	10	30	77,865.20	0.00	
81	43202010-HD-U01 FLASH DRIVE, 16 GB	piece	30	30	30	90	10,046.40	10	10	10	30	5,023.20	10	10	10	30	5,023.20	10	10	10	30	5,023.20	0.00	
82	43211708-NO-C01 MOUSE, OPTICAL, USB connection type	unit	30	30	30	90	7,791.00	20	20	20	60	6,678.00	20	20	20	60	6,678.00	20	20	20	60	6,678.00	0.00	
83	43211708-NO-C02 MOUSE, WIRELESS, USB	unit	20	20	20	60	6,160.00	5	5	5	15	2,310.00	5	5	5	15	2,310.00	5	5	5	15	2,310.00	0.00	
84	43212102-RR-D02 PRINTER, impact, dot matrix, 24 pins, 136 columns	unit	1	1	1	3	114,302.91	0	1	0	1	38,100.97	0	1	0	1	38,100.97	0	1	0	1	38,100.97	0.00	
85	43212102-RR-D01 PRINTER, impact, dot matrix, 9 pins, 80 columns	unit	1	1	1	3	27,574.56	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
86	43212105-RR-L01 PRINTER, laser, monochrome	unit	1	1	0	2	1,449.76	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
87	43212105-RR-L02 PRINTER, laser, colored	unit	1	0	1	2	15,798.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
<b>OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES</b>																								
88	44121710-CH-W01 CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
89	44122105-BF-C01 CLIP, backfold, 19mm	box	20	20	20	60	525.60	20	20	20	60	525.60	20	20	20	60	525.60	20	20	20	60	525.60	0.00	
90	44122105-BF-C02 CLIP, backfold, 25mm	box	20	20	20	60	913.20	20	20	20	60	913.20	20	20	20	60	913.20	20	20	20	60	913.20	0.00	
91	44122105-BF-C03 CLIP, backfold, 32mm	box	20	20	20	60	1,341.60	20	20	20	60	1,341.60	20	20	20	60	1,341.60	20	20	20	60	1,341.60	0.00	
92	44122105-BF-C04 CLIP, backfold, 50mm	box	20	20	20	60	3,276.00	20	20	20	60	3,276.00	20	20	20	60	3,276.00	20	20	20	60	3,276.00	0.00	
93	44121801-CT-R02 CORRECTION TAPE, 9m	piece	20	20	20	60	700.80	20	20	20	60	700.80	20	20	20	60	700.80	20	20	20	60	700.80	0.00	
94	44111515-LF-B01 DATA FILE BOX	piece	50	50	50	150	11,580.00	50	50	50	150	11,580.00	50	50	50	150	11,580.00	50	50	50	150	11,580.00	0.00	
95	44122011-LF-F01 DATA FOLDER	piece	50	50	50	150	10,296.00	50	50	50	150	10,296.00	50	50	50	150	10,296.00	50	50	50	150	10,296.00	0.00	
96	44121506-EN-D01 ENVELOPE, documentary, A4	box	10	10	10	30	20,192.70	10	10	10	30	20,192.70	10	10	10	30	20,192.70	10	10	10	30	20,192.70	0.00	
97	44121506-EN-D02 ENVELOPE, DOCUMENTARY, for legal size document	box	10	10	10	30	27,814.80	10	10	10	30	27,814.80	10	10	10	30	27,814.80	10	10	10	30	27,814.80	0.00	
98	44121506-EN-X01 ENVELOPE, expanding, kraft, legal	box	10	10	10	30	22,152.00	10	10	10	30	22,152.00	10	10	10	30	22,152.00	10	10	10	30	22,152.00	0.00	
99	44121506-EN-X02 ENVELOPE, expanding, plastic	piece	30	30	30	90	2,744.10	30	30	30	90	2,744.10	30	30	30	90	2,744.10	30	30	30	90	2,744.10	0.00	
100	44121506-EN-M02 ENVELOPE, mailing	box	10	10	10	30	11,346.00	10	10	10	30	11,346.00	10	10	10	30	11,346.00	10	10	10	30	11,346.00	0.00	
101	44121504-EN-W02 ENVELOPE, mailing, with window	box	5	5	5	15	6,505.30	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
102	44111912-ER-B01 ERASER, FELT, for blackboard/whiteboard	piece	10	10	10	30	309.00	10	10	10	30	309.00	10	10	10	30	309.00	10	10	10	30	309.00	0.00	
103	44122118-FA-P01 FASTENER, metal, non-sharp edges	box	10	10	10	30	2,502.30	10	10	10	30	2,502.30	10	10	10	30	2,502.30	10	10	10	30	2,502.30	0.00	
104	44111515-FC-X01 FILE ORGANIZER, expanding, plastic, legal	piece	10	10	10	30	2,581.20	10	10	10	30	2,581.20	10	10	10	30	2,581.20	10	10	10	30	2,581.20	0.00	
105	44122018-FT-D01 FILE TAB DIVIDER, Bristol board, for A4	set	30	30	30	90	1,001.70	30	30	30	90	1,001.70	30	30	30	90	1,001.70	30	30	30	90	1,001.70	0.00	
106	44122018-FT-D02 FILE TAB DIVIDER, legal	set	30	30	30	90	1,280.70	30	30	30	90	1,280.70	30	30	30	90	1,280.70	30	30	30	90	1,280.70	0.00	
107	44122011-FC-P01 FOLDER, fancy, with slide, A4	bundle	30	30	30	90	24,336.00	30	30	30	90	24,336.00	30	30	30	90	24,336.00	30	30	30	90	24,336.00	0.00	

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Q4 AMOUNT								
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug		Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	
108	44122011-FO-F02	FOLDER, fancy, with slide, legal	bundle	30	30	30	90	28,069.20	30	30	30	90	28,069.20	30	30	30	90	28,069.20	30	30	30	90	28,069.20
109	44122011-FO-L01	FOLDER, L-type, A4	pack	30	30	30	90	15,428.70	30	30	30	90	15,428.70	30	30	30	90	15,428.70	30	30	30	90	15,428.70
110	44122011-FO-L02	FOLDER, L-type, legal	pack	1	1	1	3	729.72	1	1	1	3	729.72	1	1	1	3	729.72	1	1	1	3	729.72
111	44122027-FO-P01	FOLDER, prestiboard	box	10	10	10	30	28,579.20	10	10	10	30	28,579.20	10	10	10	30	28,579.20	10	10	10	30	28,579.20
112	44122011-FO-T03	FOLDER, with tab, A4	pack	20	20	20	60	16,740.00	20	20	20	60	16,740.00	20	20	20	60	16,740.00	20	20	20	60	16,740.00
113	44122011-FO-T04	FOLDER, with tab, legal	pack	20	20	20	60	19,281.60	20	20	20	60	19,281.60	20	20	20	60	19,281.60	20	20	20	60	19,281.60
114	44122008-IT-T01	INDEX TAB, self-adhesive, transparent	box	20	20	20	60	3,400.80	20	20	20	60	3,400.80	20	20	20	60	3,400.80	20	20	20	60	3,400.80
115	44111515-MF-B02	MAGAZINE FILE BOX, large	piece	50	50	50	150	6,240.00	50	50	50	150	6,240.00	50	50	50	150	6,240.00	50	50	50	150	6,240.00
116	44121716-MA-F01	MARKER, fluorescent	set	20	20	20	60	2,199.60	20	20	20	60	2,199.60	20	20	20	60	2,199.60	20	20	20	60	2,199.60
117	44121708-MW-B01	MARKER, whiteboard, black	piece	20	20	20	60	802.80	20	20	20	60	802.80	20	20	20	60	802.80	20	20	20	60	802.80
118	44121708-MW-B02	MARKER, whiteboard, blue	piece	20	20	20	60	802.80	20	20	20	60	802.80	20	20	20	60	802.80	20	20	20	60	802.80
119	44121708-MW-B03	MARKER, whiteboard, red	piece	20	20	20	60	802.80	20	20	20	60	802.80	20	20	20	60	802.80	20	20	20	60	802.80
120	44121708-MP-B01	MARKER, permanent, black, bullet type	piece	24	24	24	72	646.56	24	24	24	72	646.56	24	24	24	72	646.56	24	24	24	72	646.56
121	44121708-MP-B02	MARKER, permanent, blue, bullet type	piece	24	24	24	72	646.56	24	24	24	72	646.56	24	24	24	72	646.56	24	24	24	72	646.56
122	44121708-MP-B03	MARKER, permanent, red, bullet type	piece	24	24	24	72	646.56	24	24	24	72	646.56	24	24	24	72	646.56	24	24	24	72	646.56
123	44122104-FC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	30	30	30	90	698.40	30	30	30	90	698.40	30	30	30	90	698.40	30	30	30	90	698.40
124	44122104-FC-G02	PAPER CLIP, vinyl/plastic coated, 50mm	box	30	30	30	90	1,240.20	30	30	30	90	1,240.20	30	30	30	90	1,240.20	30	30	30	90	1,240.20
125	44121706-PE-L01	PENCIL, lead, with eraser	box	10	10	10	30	623.70	10	10	10	30	623.70	10	10	10	30	623.70	10	10	10	30	623.70
126	44122037-RB-P10	RING BINDER, plastic, 32mm	bundle	5	5	5	15	3,596.85	5	5	5	15	3,596.85	5	5	5	15	3,596.85	5	5	5	15	3,596.85
127	44122101-RU-B01	RUBBER BAND, No. 18	box	5	5	5	15	1,500.75	5	5	5	15	1,500.75	5	5	5	15	1,500.75	5	5	5	15	1,500.75
128	44121905-SP-F01	STAMP PAD, felt	piece	5	5	5	15	524.25	5	5	5	15	524.25	5	5	5	15	524.25	5	5	5	15	524.25
129	44121612-RL-H01	BLADE, for general purpose cutter / utility knife	piece	10	10	10	30	444.60	10	10	10	30	444.60	10	10	10	30	444.60	10	10	10	30	444.60
130	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	10	10	10	30	1,002.90	10	10	10	30	1,002.90	10	10	10	30	1,002.90	10	10	10	30	1,002.90
131	44103202-OS-M01	DATING AND STAMPING MACHINE	piece	2	2	2	6	2,723.76	2	2	2	6	2,723.76	2	2	2	6	2,723.76	2	2	2	6	2,723.76
132	44121619-OS-M01	PENCIL SHARPENER, manual, single cutter head	piece	5	5	5	15	3,040.05	5	5	5	15	3,040.05	5	5	5	15	3,040.05	5	5	5	15	3,040.05
133	44101602-RU-P01	PUNCHER, paper, heavy duty	piece	30	30	30	90	13,572.00	10	10	10	30	4,524.00	10	10	10	30	4,524.00	10	10	10	30	4,524.00
134	44121618-SS-S01	SCISSORS, symmetrical	pair	30	30	30	90	3,650.40	30	30	30	90	3,650.40	30	30	30	90	3,650.40	30	30	30	90	3,650.40
135	44121615-ST-S01	STAPLER, standard type	piece	30	30	30	90	12,636.00	30	30	30	90	12,636.00	30	30	30	90	12,636.00	30	30	30	90	12,636.00
136	44121615-ST-B01	STAPLER, heavy duty, binder type	unit	10	10	10	30	27,426.60	10	10	10	30	27,426.60	10	10	10	30	27,426.60	10	10	10	30	27,426.60
137	44121613-SR-P01	STAPLE REMOVER, plier type	piece	30	30	30	90	2,241.00	30	30	30	90	2,241.00	30	30	30	90	2,241.00	30	30	30	90	2,241.00
138	44121605-TD-T01	TAPE DISPENSER, table top	piece	30	30	30	90	5,778.00	10	10	10	30	1,926.00	10	10	10	30	1,926.00	10	10	10	30	1,926.00
139	44101602-RB-M01	BINDING AND PUNCHING MACHINE, 50mm binding capacity	unit	1	1	1	3	28,604.16	1	0	0	1	9,534.72	0	0	0	0	0.00	0	0	0	0	0.00
140	44101807-CA-C01	CALCULATOR, compact	unit	5	5	5	15	5,202.75	5	5	5	15	5,202.75	5	5	5	15	5,202.75	5	5	5	15	5,202.75
141	44101714-KX-M01	FAKSMILE MACHINE	unit	1	1	0	2	11,284.00	0	1	0	1	5,642.00	1	0	0	1	5,642.00	1	0	0	1	5,642.00
142	44101601-PT-M01	PAPER TRIMMER / CUTTING MACHINE, table top	unit	1	0	1	2	18,595.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Q4 AMOUNT				
			Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Q3		Oct	Nov	Dec	Q4
			AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT		AMOUNT	AMOUNT	AMOUNT	AMOUNT
143	44101603-PS-M01 PAPER SHREDDER	unit	1	0	0	1	5,699.20	0	1	0	0	1	5,699.20	0	1	0	0	0	0.00
<b>PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES</b>																			
144	44103109-BR-D05 DRUM CART, BROTHER DR-3455, Black	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00
145	44103105-BR-B04 INK CART, BROTHER LC678, Black	Cart	5	5	5	15	13,650.00	5	5	5	15	13,650.00	5	5	5	15	13,650.00	5	15
146	44103105-BR-B05 INK CART, BROTHER LC678YBK, Black	Cart	5	5	5	15	24,024.00	5	5	5	15	24,024.00	5	5	5	15	24,024.00	5	15
147	44103105-BR-D06 Drum Cart, Brother DR-451CL, high yield 30000 pages	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00
148	44103103-BR-B16 Toner Cart, Brother TN-456 BLACK, high yield 6500	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00
149	44103103-BR-C03 Toner Cart, Brother TN-456 CYAN, high yield 6500	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00
150	44103103-BR-M03 Toner Cart, Brother TN-456 MAGENTA, high yield	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00
151	44103103-BR-Y03 Toner Cart, Brother TN-456 YELLOW, high yield 6500	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00
152	44103103-SA-B03 TONER CART, SAMSUNG ML-0285B, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00
153	44103105-CA-C04 INK CART, CANON CL-741, Colored	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00
154	44103105-CA-C02 INK CART, CANON CL-811, Colored	Cart	30	30	30	90	92,664.00	30	30	30	90	92,664.00	30	30	30	90	92,664.00	30	90
155	44103105-CA-B04 INK CART, CANON PG-740, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00
156	44103105-CA-B02 INK CART, CANON PG-810, Black	Cart	50	50	50	150	117,000.00	50	50	50	150	117,000.00	50	50	50	150	117,000.00	50	150
157	44103105-EP-B17 INK CART, EPSON C13T664100 (T5641), Black	Cart	20	20	20	60	14,976.00	20	20	20	60	14,976.00	20	20	20	60	14,976.00	20	60
158	44103105-EP-C17 INK CART, EPSON C13T664200 (T5642), Cyan	Cart	20	20	20	60	14,976.00	20	20	20	60	14,976.00	20	20	20	60	14,976.00	20	60
159	44103105-EP-M17 INK CART, EPSON C13T664300 (T5643), Magenta	Cart	20	20	20	60	14,976.00	20	20	20	60	14,976.00	20	20	20	60	14,976.00	20	60
160	44103105-EP-Y17 INK CART, EPSON C13T664400 (T5644), Yellow	Cart	20	20	20	60	14,976.00	20	20	20	60	14,976.00	20	20	20	60	14,976.00	20	60
161	44103105-HP-B40 Ink Cartridge, HP C2P04AA (HP62), Black	Cart	20	20	20	60	46,425.60	20	20	20	60	46,425.60	20	20	20	60	46,425.60	20	60
162	44103105-HP-T40 Ink Cartridge, HP C2P06AA (HP62), Tri-color	Cart	10	10	10	30	28,516.80	10	10	10	30	28,516.80	10	10	10	30	28,516.80	10	30
163	44103105-HP-B09 Ink CART, HP C9351AA, (HP21), Black	Cart	5	5	5	15	11,934.00	5	5	5	15	11,934.00	5	5	5	15	11,934.00	5	15
164	44103105-HP-T10 INK CART, HP C9352AA, (HP22), Tri-color	Cart	5	5	5	15	13,806.00	5	5	5	15	13,806.00	5	5	5	15	13,806.00	5	15
165	44103105-HP-P48 Ink Cartridge, HP C9397A (HP72) 59ml Photo Black	Cart	5	5	5	15	29,952.00	5	5	5	15	29,952.00	5	5	5	15	29,952.00	5	15
166	44103105-HP-C48 Ink Cartridge, HP C9398A (HP72) 59ml Cyan	Cart	5	5	5	15	29,952.00	5	5	5	15	29,952.00	5	5	5	15	29,952.00	5	15
167	44103105-HP-M48 Ink Cartridge, HP C9399A (HP72) 59ml Magenta	Cart	5	5	5	15	29,952.00	5	5	5	15	29,952.00	5	5	5	15	29,952.00	5	15
168	44103105-HP-Y48 Ink Cartridge, HP C9400A (HP72) 59ml Yellow	Cart	5	5	5	15	29,952.00	5	5	5	15	29,952.00	5	5	5	15	29,952.00	5	15
169	44103105-HP-G48 Ink Cartridge, HP C9401A (HP72) 59ml Gray	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00
170	44103105-HP-B48 Ink Cartridge, HP C9403A (HP72) 130ml Matte Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00
171	44103105-HP-B17 INK CART, HP C6640WA, (HP60), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00
172	44103105-HP-T17 INK CART, HP C6643WA, (HP60), Tri-color	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00
173	44103105-HP-B35 INK CART, HP C0887AA, (HP703), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00
174	44103105-HP-T35 INK CART, HP C0888AA, (HP703), Tri-color	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00
175	44103105-HX-C40 INK CART, HP C0972AA, (HP 920CL), Cyan	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00
176	44103105-HX-M40 INK CART, HP C0973AA, (HP 920CL), Magenta	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																					
		Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount		
177 44103105-HX-Y40 INK CART, HP CD9744A, (HP 920XL), Yellow,	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
178 44103105-HX-B40 INK CART, HP CD9754A, (HP 920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
179 44103105-HP-B20 INK CART, HP CH561WA, (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
180 44103105-HP-T20 INK CART, HP CH562WA, (HP61), Tricolor	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
181 44103105-HP-B49 INK Cartidge, HP CH555A (HP82), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
182 44103105-HP-C49 INK Cartidge, HP CH556A (HP82), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
183 44103105-HP-M49 INK Cartidge, HP CH557A (HP82), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
184 44103105-HP-Y49 INK Cartidge, HP CH558A (HP82), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
185 44103105-HX-B43 INK CART, HP CN0454A, (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
186 44103105-HX-C43 INK CART, HP CN0464A, (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
187 44103105-HX-M43 INK CART, HP CN0474A, (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
188 44103105-HX-Y43 INK CART, HP CN0484A, (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
189 44103105-HP-B36 INK CART, HP CN6924A, (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
190 44103105-HP-T36 INK CART, HP CN6934A, (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
191 44103105-HP-B33 INK CART, HP CZ1074A, (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
192 44103105-HP-T33 INK CART, HP CZ1084A, (HP678), Tricolor	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
193 44103105-HP-B42 INK CART, HP CZ1214 (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
194 44103105-HP-C33 INK CART, HP CZ1224 (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
195 44103105-HP-M83 INK CART, HP CZ1234 (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
196 44103105-HP-Y33 INK CART, HP CZ1244 (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
197 44103105-HP-T33 INK Cartidge, HP F6V264A (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
198 44103105-HP-B43 INK Cartidge, HP F6V274A (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
199 44103105-HP-C50 INK Cartidge, HP L0S514A (HP955), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
200 44103105-HP-M60 INK Cartidge, HP L0S544A (HP955), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
201 44103105-HP-Y60 INK Cartidge, HP L0S574A (HP955), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
202 44103105-HP-B50 INK Cartidge, HP L0S604A (HP955), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
203 44103105-HX-C48 INK Cartidge, HP L0S634A (HP955XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
204 44103105-HX-M48 INK Cartidge, HP L0S664A (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
205 44103105-HX-Y48 INK Cartidge, HP L0S694A (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
206 44103105-HX-B48 INK Cartidge, HP L0S724A (HP955XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
207 44103105-HP-C51 INK Cartidge, HP T6L894A (HP905), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
208 44103105-HP-M51 INK Cartidge, HP T6L934A (HP905), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
209 44103105-HP-Y51 INK Cartidge, HP T6L974A (HP905), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
210 44103105-HP-B51 INK Cartidge, HP T6M014A (HP905), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
211 44103112-EP-R05 RIBBON CART, EPSON C135015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT	
212 44103112-EP-F07 RIBBON CART, EPSON C135015531 (S015086), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00
213 44103112-EP-F13 RIBBON CART, EPSON C135015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00
214 44103103-BR-F03 TONER CART, BROTHER TN-2025, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00
215 44103103-BR-F04 TONER CART, BROTHER TN-2130, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00
216 44103103-BR-F05 TONER CART, BROTHER TN-2150, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00
217 44103103-BR-F09 TONER CART, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00
218 44103103-BR-F11 TONER CART, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00
219 44103103-HP-F12 TONER CART, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00
220 44103103-HP-F14 TONER CART, HP CB540A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00
221 44103103-HP-F18 TONER CART, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00
222 44103103-HP-F21 TONER CART, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00
223 44103103-HP-F22 TONER CART, HP CE285A (HP85A), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00
224 44103103-HP-F23 TONER CART, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00
225 44103103-HP-F23 TONER CART, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00
226 44103103-HP-F23 TONER CART, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00
227 44103103-HP-F23 TONER CART, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00
228 44103103-HP-F24 TONER CART, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00
229 44103103-HP-F24 TONER CART, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00
230 44103103-HP-F24 TONER CART, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00
231 44103103-HP-F24 TONER CART, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00
232 44103103-HP-F25 TONER CART, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00
233 44103103-HP-F26 TONER CART, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00
234 44103103-HP-F26 TONER CART, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00
235 44103103-HP-F26 TONER CART, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00
236 44103103-HP-F26 TONER CART, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00
237 44103103-HP-F27 TONER CART, HP CE410A (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00
238 44103103-HP-F27 TONER CART, HP CE411A (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00
239 44103103-HP-F27 TONER CART, HP CE412A (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00
240 44103103-HP-F27 TONER CART, HP CE413A (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00
241 44103103-HP-F28 TONER CART, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00
242 44103103-HP-F28 TONER CART, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00
243 44103103-HP-F52 Toner Cartridge, HP CF17A (HP17A) Black Laser Jet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00
244 44103103-HP-F53 Toner Cartridge, HP CF26A (HP26A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00
245 44103103-HP-F55 Toner Cartridge, HP CF380A, LaserJet Pro M401M425	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00
246 44103103-HP-F51 TONER CART, HP CF280XC, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00



Item & Specifications	Unit of Measure	Monthly Quantity Requirement																											
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT								
247	44103103-HP-B56	Toner Cartridge, HP CF781A (HP81A) Black LaserJet	cart	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
248	44103103-HP-B57	Toner Cartridge, HP CF783A (HP83A) LaserJet Black	cart	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
249	44103103-HP-B51	Toner Cartridge, HP CF283XC (HP83X) Black LJ	cart	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
250	44103103-HP-B58	Toner Cartridge, HP CF287A (HP87) Black	cart	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
251	44103103-HP-B52	Toner Cartridge, HP CF325XC (HP25X) Black LaserJet	cart	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
252	44103103-HP-B60	Toner Cartridge, HP CF350A Black LJ	cart	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
253	44103103-HP-C60	Toner Cartridge, HP CF351A Cyan LJ	cart	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
254	44103103-HP-Y60	Toner Cartridge, HP CF352A Yellow LJ	cart	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
255	44103103-HP-M60	Toner Cartridge, HP CF353A Magenta LJ	cart	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
256	44103103-HP-B61	Toner Cartridge, HP CF360A (HP508A) Black LaserJet	cart	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
257	44103103-HP-C61	Toner Cartridge, HP CF361A (HP508A) Cyan LaserJet	cart	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
258	44103103-HP-Y61	Toner Cartridge, HP CF362A (HP508A) Yellow	cart	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
259	44103103-HP-M61	Toner Cartridge, HP CF363A (HP508A) Magenta	cart	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
260	44103103-HP-B62	Toner Cartridge, HP CF400A (HP201A) Black	cart	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
261	44103103-HP-C62	Toner Cartridge, HP CF401A (HP201A) Cyan	cart	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
262	44103103-HP-Y62	Toner Cartridge, HP CF402A (HP201A) Yellow	cart	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
263	44103103-HP-M62	Toner Cartridge, HP CF403A (HP201A) Magenta	cart	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
264	44103103-HP-B63	Toner Cartridge, HP CF410A (HP410A) Black	cart	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
265	44103103-HP-B64	Toner Cartridge, HP CF410XC (HP410XC) black	cart	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
266	44103103-HP-C63	Toner Cartridge, HP CF411A (HP410A) Cyan	cart	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
267	44103103-HP-C64	Toner Cartridge, HP CF411XC (HP410XC) Cyan	cart	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
268	44103103-HP-Y63	Toner Cartridge, HP CF412A (HP410A) Yellow	cart	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
269	44103103-HP-M63	Toner Cartridge, HP CF412XC (HP410XC) Yellow	cart	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
270	44103103-HP-B63	Toner Cartridge, HP CF413A (HP410A) magenta	cart	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
271	44103103-HP-M64	Toner Cartridge, HP CF413XC (HP410XC) magenta	cart	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
272	44103103-HP-B34	TONER CART, HP Q2612A, Black	cart	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
273	44103103-HP-B48	TONER CART, HP Q7553A, Black	cart	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
274	44103103-HP-B06	TONER CART, SAMSUNG MLT-D101S, Black	cart	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
275	44103103-HP-B07	TONER CART, SAMSUNG MLT-D103S, Black	cart	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
276	44103103-HP-B08	TONER CART, SAMSUNG MLT-D104S, Black	cart	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
277	44103103-HP-B09	TONER CART, SAMSUNG MLT-D105L, Black	cart	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
278	44103103-HP-B14	TONER CART, Samsung MLT-D106S, Black	cart	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
279	44103103-HP-B21	TONER CART, Samsung MLT-D203E, Black	cart	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
280	44103103-HP-B18	TONER CART, Samsung MLT-D203L, Black	cart	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
281	44103103-HP-B20	TONER CART, Samsung MLT-D203U, Black	cart	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Q4 AMOUNT				
		Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT		Oct	Nov	Dec	
282	44103103-SA-B12	TONER CART, SAMSUNG MLT-D205E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00
283	44103103-SA-B05	TONER CART, SAMSUNG MLT-D205FL, Black	cart	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00
284	44103103-SA-B10	TONER CART, SAMSUNG SCX-D6555A, Black	cart	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00
285	44103103-RR-B15	TONER CART, BRQCHER TM-3478, Black	cart	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00
286	44103103-CA-B00	TONER CART, CANON GGG 324 II	cart	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00
<b>AUDIO AND VISUAL EQUIPMENT AND SUPPLIES</b>																		
287	45121517-RO-C02	DOCUMENT CAMERA, 8 MP	unit	1	0	0	1	23,623.60	0	1	0	1	13,623.60	0	0	0	0	0.00
288	45111609-NM-P01	MULTIMEDIA PROJECTOR	unit	1	0	0	1	17,472.00	0	1	0	1	17,472.00	0	0	0	0	0.00
<b>FLAG OR ACCESSORIES</b>																		
289	55121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	5	5	5	15	4,272.60	5	5	0	10	2,948.40	0	1	0	1	284.84
<b>PRINTED PUBLICATIONS</b>																		
290	55101524-RA-H01	HANDBOOK (RA 9194), 8th edition	book	50	50	50	150	5,581.50	10	10	10	30	1,116.30	10	10	10	30	1,116.30
<b>FIRE FIGHTING EQUIPMENT</b>																		
291	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	10	10	10	30	34,320.00	10	10	10	30	14,320.00	10	10	10	30	34,320.00
292	46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	10	10	10	30	168,397.50	10	10	10	30	168,397.50	10	10	10	30	168,397.50
<b>CONSUMER ELECTRONICS</b>																		
293	52161535-DV-R01	DIGITAL VOICE RECORDER	unit	1	0	1	2	12,831.28	0	1	0	1	5,415.64	0	0	0	0	0.00
<b>FURNITURE AND FURNISHINGS</b>																		
294	56101504-CM-B01	MONOLOC CHAIR, beige	piece	10	10	10	30	9,110.40	10	10	10	30	9,110.40	10	10	10	30	9,110.40
295	56101504-CM-W01	MONOLOC CHAIR, white	piece	10	10	10	30	9,048.00	10	10	10	30	9,048.00	10	10	10	30	9,048.00
296	56101519-TM-S01	MONOLOC TABLE, white	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00
297	56101519-TM-S02	MONOLOC TABLE, beige	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00
<b>ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES</b>																		
298	60121413-CB-P01	CLEARBOOK, 20 Transparent pockets, A4	piece	10	10	10	30	1,111.20	10	10	10	30	1,111.20	10	10	10	30	1,111.20
299	60121413-CB-P02	CLEARBOOK, 20 Transparent pockets, Legal	piece	10	10	10	30	1,152.30	10	10	10	30	1,152.30	10	10	10	30	1,152.30
300	60121534-ER-P01	ERASER, plastic/rubber	piece	20	20	20	60	262.20	20	20	20	60	262.20	20	20	20	60	262.20
301	60121524-SP-G01	SIGN PEN, black	piece	50	50	50	150	3,039.00	50	50	50	150	3,039.00	50	50	50	150	3,039.00
302	60121524-SP-G02	SIGN PEN, blue	piece	50	50	50	150	3,039.00	50	50	50	150	3,039.00	50	50	50	150	3,039.00
303	60121524-SP-G03	SIGN PEN, red	piece	50	50	50	150	3,039.00	50	50	50	150	3,039.00	50	50	50	150	3,039.00
304	60121124-NR-P01	WRAPPING PAPER, kraft	pack	10	10	10	30	4,645.20	10	10	10	30	4,645.20	10	10	10	30	4,645.20
<b>SOFTWARE</b>																		
1	43231513-SFT-001	Business function specific software	license	1	1	1	3	0.00	1	1	1	3	0.00	1	1	1	3	0.00
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	1	0	0	1	0.00	0	1	0	1	0.00	0	0	0	0	0.00
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Q4 AMOUNT								
		Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Q3		Oct	Nov	Dec					
		AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT		AMOUNT	AMOUNT	AMOUNT	AMOUNT				
43232107-SFT-004	Content authoring and editing software	license	0	2	0	2	0.00	0	2	0	0	2	0.00	1	0	0	1	0.00	0	0	0	0.00
43232202-SFT-005	Content management software	license	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0.00
43232304-SFT-006	Data management and query software	license	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0.00
43232402-SFT-007	Development software	license	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0.00
43232505-SFT-008	Educational or reference software	license	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0.00
43232603-SFT-009	Industry specific software	license	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0.00
43232701-SFT-010	Network applications software	license	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0.00
43232802-SFT-011	Network management software	license	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0.00
43232905-SFT-012	Networking software	license	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0.00
43233004-SFT-013	Operating environment software	license	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0.00
43233205-SFT-014	Security and protection software	license	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0.00
43233405-SFT-015	Utility and device driver software	license	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0.00
43233501-SFT-016	Information exchange software	license	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0.00
<b>PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)</b>																						
40101701-AC-W01	Air Conditioning Unit, Window Inverter Type		5	5	5	15	300,000.00	2	2	2	6	120,000.00	2	22	2	26	520,000.00	2	2	2	6	120,000.00
40101701-AC-S01	Air Conditioning Unit, Split Type		5	5	5	15	900,000.00	5	5	55	65	3,900,000.00	5	5	5	15	900,000.00	5	5	55	65	3,900,000.00
44111905-WB-N01	White Board		2	0	2	4	60,000.00	2	0	0	2	30,000.00	2	0	0	2	30,000.00	0	0	0	0	0.00
44111911-WB-D01	White Board, Digital		2	2	0	4	40,000.00	1	1	2	2	20,000.00	1	1	1	3	30,000.00	1	1	0	2	20,000.00
52161505-TV-S01	SMART Television		5	5	5	15	975,000.00	5	5	5	15	975,000.00	5	5	2	12	780,000.00	0	2	0	2	130,000.00
52161520-HC-M01	Microphone		3	3	3	9	63,000.00	3	3	3	9	63,000.00	3	3	3	9	63,000.00	3	3	0	6	42,000.00
52161512-SP-K01	Speakers		2	2	0	4	40,000.00	0	0	0	0	0.00	0	0	0	0	0.00	2	0	2	4	40,000.00
32101514-AM-P01	Amplifier		2	2	0	4	200,000.00	0	0	0	0	0.00	0	0	0	0	0.00	2	0	2	4	200,000.00
52161517-EQ-E01	Equalizer		2	2	0	4	200,000.00	0	0	0	0	0.00	0	0	0	0	0.00	2	0	2	4	200,000.00
46171615-HD-C01	HD Camera		2	0	0	2	50,000.00	0	0	0	0	0.00	1	0	0	1	25,000.00	1	0	0	1	25,000.00
45121504-DS-C01	DSLR Camera		0	1	0	1	33,000.00	1	0	2	3	99,000.00	0	0	0	0	0.00	0	0	0	0	0.00
45121516-VH-C01	HD Video Camera		0	1	0	1	33,000.00	1	0	2	3	99,000.00	0	0	0	0	0.00	0	0	0	0	0.00
45121506-VC-C01	Video Conference Equipment		2	2	2	6	300,000.00	2	2	2	6	300,000.00	2	2	2	6	300,000.00	2	2	2	6	300,000.00
39112102-LB-R01	LED Bulb		20	20	5	45	6,750.00	5	5	5	15	2,250.00	5	5	5	15	2,250.00	5	5	55	65	9,750.00
43212104-PT-M01	PRINTER, Inkjet, Monochrome		1	0	1	2	10,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00
43212104-PT-C01	PRINTER, Inkjet, Color		0	0	0	0	0.00	0	0	0	0	0.00	0	2	0	2	10,000.00	0	0	0	0	0.00
43212105-PP-001	Portable Printer		2	0	0	2	16,000.00	2	2	2	6	48,000.00	2	2	2	6	48,000.00	2	2	2	6	48,000.00
43211509-AT-001	Android Tablet		0	1	0	1	10,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00
43222610-HS-001	Hub/Switches		5	5	5	15	15,000.00	5	5	5	15	15,000.00	5	5	5	15	15,000.00	5	5	5	15	15,000.00
43222609-NR-001	Network Routers		5	5	5	15	15,000.00	5	5	5	15	15,000.00	5	5	5	15	15,000.00	5	5	5	15	15,000.00
43222640-WA-P01	Wireless Access Point		5	5	5	15	15,000.00	5	5	5	15	15,000.00	5	5	5	15	15,000.00	5	5	5	15	15,000.00

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																			
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT
22	4321111-SF-001	Scanner, Flatbed	0	2	2	4	20,000.00	0	2	0	2	10,000.00	0	0	0	0	0.00	0	0	0	0	0.00
23	45111601-WP-P01	Wireless Pointing Device / Laser Pointer	0	0	1	1	5,000.00	0	0	1	1	5,000.00	0	0	0	0	0.00	0	0	0	0	0.00
24	81112306-MFC-P01	Multi Function PRINTER	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00
25	39121611-UP-S01	UNINTERRUPTIBLE POWER SUPPLY (UPS)	20	0	10	30	120,000.00	10	5	5	20	80,000.00	5	5	5	15	60,000.00	5	5	5	15	60,000.00
26	43191501-MP-001	Mobile Phone	0	1	0	1	8,000.00	0	1	0	1	8,000.00	0	0	0	0	0.00	0	0	0	0	0.00
27	4321111-SC-D01	Scanner, Colored, Double sided, feeder type	0	1	0	1	8,000.00	1	1	0	2	16,000.00	0	0	0	0	0.00	0	0	0	0	0.00
28	53121601-GB-001	GO BAG, for disaster relief, rescue operations	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00
29	6010401-SP-001	Solar Panel	0	5	0	5	0.00	5	0	5	10	0.00	5	5	5	15	0.00	5	5	5	15	0.00
30	46161604-LV-L01	Life Vest/ Life Jacket (for emergency purposes / emergency preparedness / for disaster relief / rescue operations)	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00
31	26111607-CC-S01	Charge Controller and DC Inverter for Solar Panel	0	5	0	5	0.00	5	0	5	10	0.00	5	5	5	15	0.00	5	5	5	15	0.00
32	46181502-BF-V01	Buliet proof vest	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00
33	25172502-WW-001	Wheels, _____ (type of vehicle)	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00
34	40161513-FF-001	Fuel Filters	0	5	0	5	0.00	5	5	5	15	0.00	0	0	0	0	0.00	0	0	0	0	0.00
35	48101110-DW-F01	Drinking Water/Fountain	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00
36	26111729-AB-001	Auto Battery	5	0	5	10	0.00	5	5	5	15	0.00	0	0	0	0	0.00	0	0	0	0	0.00
37	44103103-BR	INK, CART, Brother DCP-1500W, Black	30	30	30	90	30.00	30	30	30	90	45,000.00	30	30	30	0	0.00	30	30	30	90	45,000.00
38	44103103-BR	INK, CART, Brother DCP-1500W, Cyan	20	20	20	60	30,000.00	20	20	20	60	30,000.00	20	20	20	60	30,000.00	20	20	20	60	30,000.00
39	44103103-BR	INK, CART, Brother DCP-1500W, Magenta	20	20	20	60	30,000.00	20	20	20	60	30,000.00	20	20	20	60	30,000.00	20	20	20	60	30,000.00
40	44103103-BR	INK, CART, Brother DCP-1500W, Yellow	20	20	20	60	30,000.00	20	20	20	60	30,000.00	20	20	20	60	30,000.00	20	20	20	60	30,000.00
41	44103103-BR	INK, CART, Brother DCP-1100, Black	30	30	30	90	72,000.00	30	30	30	90	72,000.00	30	30	30	90	72,000.00	30	30	30	90	72,000.00
42	44103103-BR	INK, CART, Brother DCP-1100, Cyan	20	20	20	60	48,000.00	20	20	20	60	48,000.00	20	20	20	60	48,000.00	20	20	20	60	48,000.00
43	44103103-BR	INK, CART, Brother DCP-1100, Magenta	20	20	20	60	48,000.00	20	20	20	60	48,000.00	20	20	20	60	48,000.00	20	20	20	60	48,000.00
44	44103103-BR	INK, CART, Brother DCP-1100, Yellow	20	20	20	60	48,000.00	20	20	20	60	48,000.00	20	20	20	60	48,000.00	20	20	20	60	48,000.00
45	44103103-BR	INK, CART, Brother MFC-1200, Black	30	30	30	90	720,000.00	30	30	30	90	720,000.00	30	30	30	90	720,000.00	30	30	30	90	720,000.00
46	44103103-BR	INK, CART, Brother MFC-1200, Cyan	20	20	20	60	48,000.00	20	20	20	60	48,000.00	20	20	20	60	48,000.00	20	20	20	60	48,000.00
47	44103103-BR	INK, CART, Brother MFC-1200, Magenta	20	20	20	60	48,000.00	20	20	20	60	48,000.00	20	20	20	60	48,000.00	20	20	20	60	48,000.00
48	44103103-BR	INK, CART, Brother MFC-1200, Yellow	20	20	20	60	48,000.00	20	20	20	60	48,000.00	20	20	20	60	48,000.00	20	20	20	60	48,000.00
49	44103103-BR	INK, CART, Brother MFC-13530DW, Black	30	30	30	90	90,000.00	30	30	30	90	90,000.00	30	30	30	90	90,000.00	30	30	30	90	90,000.00
50	44103103-BR	INK, CART, Brother MFC-13530DW, Cyan	20	20	20	60	60,000.00	20	20	20	60	60,000.00	20	20	20	60	60,000.00	20	20	20	60	60,000.00
51	44103103-BR	INK, CART, Brother MFC-13530DW, Magenta	20	20	20	60	60,000.00	20	20	20	60	60,000.00	20	20	20	60	60,000.00	20	20	20	60	60,000.00

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Q4 AMOUNT				
			Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Q3		Oct	Nov	Dec	
			AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT		AMOUNT	AMOUNT	AMOUNT	AMOUNT
52	44103103-8R INK, CART, Brother MFC-3350DW, Yellow	piece	20	20	20	60	20	20	20	60	20	20	20	20	20	20	20	60	60,000.00
53	44103103-8P INK, CART, Epson L5196, Black	piece	30	30	30	90	30	30	30	90	30	30	30	30	30	30	30	90	36,000.00
54	44103103-8P INK, CART, Epson L5196, Cyan	piece	20	20	20	60	20	20	20	60	20	20	20	20	20	20	20	60	24,000.00
55	44103103-8P INK, CART, Epson L5196, Magenta	piece	20	20	20	60	20	20	20	60	20	20	20	20	20	20	20	60	24,000.00
56	44103103-8P INK, CART, Epson L5196, Yellow	piece	20	20	20	60	20	20	20	60	20	20	20	20	20	20	20	60	24,000.00
57	44103103-8R INK, CART, Brother DCP-710W, Black	piece	30	30	30	90	30	30	30	90	30	30	30	30	30	30	30	90	90,000.00
58	44103103-8R INK, CART, Brother DCP-710W, Cyan	piece	20	20	20	60	20	20	20	60	20	20	20	20	20	20	20	60	60,000.00
59	44103103-8R INK, CART, Brother DCP-710W, Magenta	piece	20	20	20	60	20	20	20	60	20	20	20	20	20	20	20	60	60,000.00
60	44103103-8R INK, CART, Brother DCP-710W, Yellow	piece	20	20	20	60	20	20	20	60	20	20	20	20	20	20	20	60	60,000.00
61	44103103-8R INK, CART, Brother DCP-7510W, Black	piece	30	30	30	90	30	30	30	90	30	30	30	30	30	30	30	90	54,000.00
62	44103103-8R INK, CART, Brother DCP-7510W, Cyan	piece	20	20	20	60	20	20	20	60	20	20	20	20	20	20	20	60	36,000.00
63	44103103-8R INK, CART, Brother DCP-7510W, Yellow	piece	20	20	20	60	20	20	20	60	20	20	20	20	20	20	20	60	36,000.00
64	44103103-8R INK, CART, Brother DCP-7510W, Magenta	piece	20	20	20	60	20	20	20	60	20	20	20	20	20	20	20	60	36,000.00
65	44103103-8R INK, CART, Brother DCP-7200W, Black	piece	30	30	30	90	30	30	30	90	30	30	30	30	30	30	30	90	72,000.00
66	44103103-8R INK, CART, Brother DCP-7200W, Cyan	piece	20	20	20	60	20	20	20	60	20	20	20	20	20	20	20	60	48,000.00
67	44103103-8R INK, CART, Brother DCP-7200W, Magenta	piece	20	20	20	60	20	20	20	60	20	20	20	20	20	20	20	60	48,000.00
68	44103103-8R INK, CART, Brother DCP-7200W, Yellow	piece	20	20	20	60	20	20	20	60	20	20	20	20	20	20	20	60	48,000.00
69	44103103 TONER, DRUM, CT202384, Fuji, Model 3520	cart	5	5	5	15	5	5	5	15	5	5	5	5	5	5	5	15	90,000.00
70	44103103 TONER, DRUM, CT202384, Fuji, Model 3520	drum	3	3	3	9	3	3	3	9	3	3	3	3	3	3	3	9	135,000.00
71	14111507 Board Paper, Long, White	ream	10	10	10	30	10	10	10	30	10	10	10	10	10	10	10	30	30,000.00
72	14111507 Board Paper, Short, White	ream	10	10	10	30	10	10	10	30	10	10	10	10	10	10	10	30	36,000.00
73																			
74																			
75																			
76																			
<b>A. TOTAL</b>																			
<b>B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)</b>																			
<b>C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)</b>																			

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																			
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT
D. GRAND TOTAL (A + B + C)																					
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:		Thirty Nine Million Nine Hundred Thirty Thousand Two Hundred Seventy Pesos & 64/100 Only.																			

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget.

Prepared by:

  
 EDDIE BOY L LITA  
 Property/Supply Officer

Date Prepared: August 18, 2021

Certified Funds Available / Certified Appropriate Funds Available Approved by:

  
 VANESSA JANE D. ACEVEDA  
 Accountant / Budget Officer

  
 JOEL M. PICTIN  
 Head of Office/Agency