

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2022 FORM

APP-CSE 2022 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store account.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM at (02) 8-689-7750 local 4004, 4005, 4019, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: Consistent with Memorandum Circular No. 2021-1 dated 03 June 2021, issued by AO 25, the APP-CSE for FY 2022 must be submitted on or before 31 August 2021.

Department/Bureau/Office: TESDA-Torres Poblacion School of Arts and Trades (TPSAT)
 Region: IV-B
 Address: Poctoy, Torres, Marikinaque
 Agency Code/UNCS: _____ Organization Type: National Government Agency
 Contact Person: ROSARIE R. PARAS Position: Vocational School Administrator I
 E-mail: tesa1@tesda.gov.ph Telephone/Mobile Nos: 09171008763

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue (as of 20 April 2021)	Total Amount for the year									
		Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT				Oct	Nov	Dec	Q4 AMOUNT					
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																									
PESTICIDES OR PEST REPELLENTS																									
1	10191509-IN-A01	can	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	139.36	0.00				
PERFUMES OR COLOGNES OR FRAGRANCES																									
2	53131626-H5-S01	bottle	0	4	0	4	605.72	0	0	0	0	0	0.00	4	0	4	605.72	0	0	0	0	0.00	8.00	151.43	1211.44
ALCOHOL OR ACETONE BASED ANTISEPTICS																									
3	12191601-AL-E04	bottle	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	66.56	0.00
4	12191601-AL-E03	gallon	0	20	0	20	7,758.40	0	6	0	6	2,327.52	0	14	0	14	5,430.88	0	0	0	0	0.00	40.00	387.92	15516.80
5	51471901-AL-I01	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	43.88	0.00
6	51471901-AL-I02	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	455.00	0.00
7	51471505-PO-F01	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	207.75	0.00
COLOR COMPOUNDS AND DISPERSIONS																									
8	12171703-SL-F01	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	31.52	0.00
FILMS																									
9	13111203-AC-F01	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	947.82	0.00
10	13111201-CF-F01	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	221.00	0.00
11	13111201-CF-F02	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	208.52	0.00
PAPER MATERIALS AND PRODUCTS																									
12	14111525-CA-A01	packet	0	12	0	12	1,004.64	0	12	0	12	1,004.64	0	0	0	0	0.00	0	0	0	0	0.00	24.00	83.72	2009.28
13	14111506-CF-I11	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	882.55	0.00

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			Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Q3				Oct	Nov	Dec	Q4	
			Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount				Amount	Amount	Amount	Amount	Amount
14	14111506-CF-L12 COMPUTER CONTINUOUS FORM, 1 ply, 280 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1029.60	0.00	
15	14111506-CF-L22 COMPUTER CONTINUOUS FORM, 2 ply, 280 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1528.80	0.00	
16	14111506-CF-L21 COMPUTER CONTINUOUS FORM, 2 ply, 280 X 241mm	box	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	906.36	0.00	
17	14111506-CF-L31 COMPUTER CONTINUOUS FORM, 3 ply, 280 X 241mm	box	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	884.00	0.00	
18	14111506-CF-L32 COMPUTER CONTINUOUS FORM, 3 ply, 280 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1508.00	0.00	
19	14111609-IL-C01 LOOSELEAF COVER, legal	bundle	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	794.96	0.00	
20	14111514-NP-S02 NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	37.06	0.00	
21	14111514-NP-S04 NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad	0	5	0	5	296.40	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	50.28	296.40	
22	14111514-NP-S03 NOTE PAD, stick on, 3" x 3"	pad	0	11	0	11	594.88	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	50.28	865.28	
23	14111514-NB-S01 NOTEBOOK, stenographer	piece	0	2	0	2	24.08	0	2	0	2	24.08	0	0	0	0	0	0.00	0.00	4.00	12.04	
24	14111507-PP-M01 PAPER, MULTICOPY, A4, 80 gsm	reams	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	136.66	0.00	
25	14111507-PP-M02 PAPER, MULTICOPY, Legal, 80gsm	reams	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	127.71	0.00	
26	14111507-PP-C01 PAPER, Multi-Purpose, A4, 70 gsm	reams	0	101	0	101	9,924.26	0	72	0	72	7,074.72	0	58	0	58	5,699.08	23	0	23	2,259.98	254.00
27	14111507-PP-C02 PAPER, multi-purpose, legal, 70gsm	reams	0	23	0	23	2,724.58	0	12	0	12	1,421.52	0	13	0	13	1,539.98	0	0	0	0.00	48.00
28	14111531-PP-R01 PAD PAPER, ruled	pad	0	16	0	16	465.92	0	6	0	6	174.72	0	0	0	0	0.00	0	0	0.00	29.12	640.64
29	14111503-PA-R01 PAPER, parchment	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	98.05	0.00	
30	14111818-TH-R02 Thermal Paper, 55GSM (-5%), 1/2 Core, 216mm x 30m	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	55.64	0.00	
31	14111531-RE-R01 RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	70.72	0.00	
32	14111531-RE-R02 RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	101.92	0.00	
33	14111704-TI-R02 TOILET TISSUE PAPER, 2-ply, 100% recycled	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	86.84	0.00	
34	14111704-IFP-R01 TISSUE, interfolded paper towel	pack	0	2	0	2	69.68	0	2	0	2	69.68	0	0	0	0	0	0.00	0.00	34.84	139.36	
35	14111704-TI-R04 TOILET TISSUE PAPER, Interfolded Paper Towel	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	33.80	0.00	
BATTERIES AND CELLS AND ACCESSORIES																						
36	26111702-BT-A02 BATTERY, dry Cell, size AA	pack	0	14	0	14	508.20	0	9	0	9	326.70	0	10	0	10	363.00	5	0	5	181.50	36.00
37	26111702-BT-A01 BATTERY, dry Cell, size AAA	pack	0	25	0	25	493.25	0	25	0	25	493.25	0	5	0	5	98.65	5	0	5	98.65	60.00
38	26111702-BT-A03 BATTERY, dry Cell, size D	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	96.20	0.00
MANUFACTURING COMPONENTS AND SUPPLIES																						
39	31201610-GI-011 GLUE, all purpose	jar	0	13	0	13	929.50	0	2	0	2	143.00	0	2	0	2	143.00	0	0	0	0.00	17.00
40	31151804-SW-H01 STAPLE WIRE, heavy duty, binder type, 23/13	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0.00	19.76
41	31151804-SW-S01 STAPLE WIRE, standard	box	0	13	0	13	291.33	0	1	0	1	22.41	0	4	0	4	89.64	0	0	0	0.00	18.00
42	31201502-TA-E01 TAPE, electrical	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0.00	22.41
43	31201503-TA-M01 TAPE, masking, 24mm	roll	0	5	0	5	273.00	0	10	0	10	546.00	0	5	0	5	273.00	5	0	5	273.00	25.00
44	31201503-TA-M02 TAPE, MASKING, 48mm	roll	0	15	0	15	1,599.00	0	10	0	10	1,066.00	0	10	0	10	1,066.00	5	0	5	533.00	40.00
45	31201517-TA-P01 TAPE, packaging, 48mm	roll	0	3	0	3	67.08	0	0	0	0	0.00	0	2	0	2	44.72	0	0	0	0.00	5.00
46	31201512-TA-T01 TAPE, transparent, 24mm	roll	0	9	0	9	90.81	0	10	0	10	100.90	0	5	0	5	50.45	5	0	5	50.45	29.00
47	31201512-TA-T02 TAPE, transparent, 48mm	roll	0	17	0	17	339.49	0	10	0	10	199.70	0	8	0	8	159.76	5	0	5	99.85	40.00
48	31151907-TW-R01 TWINF, plastic	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0.00	58.24
HEATING AND VENTILATION AND AIR CIRCULATION																						
49	40101804-EF-G01 ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0.00	1109.68

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the Year	Price Catalogue (as of 30 April 2021)	Total Amount for the Year					
		Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Q3				Oct	Nov	Dec	Q4	
		Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount				Amount	Amount	Amount	Amount	
MEDICAL THERMOMETERS AND ACCESSORIES																					
50	40101604-EF-001	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0.00	1399.68	0.00	
51	40101604-EF-501	ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0.00	856.86	0.00	
52	40101604-EF-W01	ELECTRIC FAN, wall mount, plastic blade	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0.00	674.96	0.00	
MEASURING AND OBSERVING AND TESTING EQUIPMENT																					
CLEANING EQUIPMENT AND SUPPLIES																					
53	41112224-TG-T02	THERMOCUP	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0.00	2332.40	0.00	
LIGHTING AND FIXTURES AND ACCESSORIES																					
54	39101628-LI-101	LINEAR TUBE, Light Emitting Diode (LED), 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0.00	205.82	0.00	
55	39101628-LB-101	LIGHT BULB, Light Emitting Diode (LED)	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0.00	82.16	0.00	
MEASURING AND OBSERVING AND TESTING EQUIPMENT																					
56	4111604-RU-R02	RULER, plastic, 450mm	piece	0	6	0	6	106.08	0	6	0	6	106.08	0	0	0	0.00	0.00	12.00	17.68	212.16
CLEANING EQUIPMENT AND SUPPLIES																					
57	47131812-AF-A01	AIR FRESHENER, aerosol type	can	0	6	0	6	541.32	0	0	0	0	0.00	0	6	0	0.00	0.00	12.00	90.22	1062.64
58	47131604-BR-S01	BROOM, soft, bamboo	piece	0	11	0	11	1,498.64	0	0	0	0	0.00	0	11	0	0.00	0.00	22.00	136.24	2397.28
59	47131604-BR-T01	BROOM, stick, long-tong	piece	0	9	0	9	163.80	0	0	0	0	0.00	0	8	0	0.00	0.00	17.00	18.20	309.40
60	47131829-TB-C01	CLEANER, toilet and urinal	bottle	0	3	0	3	124.80	0	0	0	0	0.00	0	3	0	0.00	0.00	6.00	41.60	249.60
61	47131805-CL-R01	CLEANER, scouring powder	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	0.00	23.92	0.00
62	47131811-DE-R02	DETERGENT BAR, 140g	piece	0	12	0	12	99.60	0	0	0	0	0.00	0	0	0	0.00	0.00	12.00	8.30	99.60
63	47131811-DE-F03	DETERGENT POWDER, all-purpose, 1kg	pack	0	20	0	20	1,081.60	0	0	0	0	0.00	0	0	0	0.00	0.00	20.00	54.08	1091.60
64	47131803-DS-A01	DISINFECTANT SPRAY, aerosol type	can	0	18	0	18	2,321.28	0	0	0	0	0.00	0	18	0	0.00	0.00	36.00	128.96	4642.56
65	47131601-DU-R01	DUST PAN, non-rigid plastic	piece	0	5	0	5	124.15	0	0	0	0	0.00	0	1	0	0.00	0.00	6.00	24.83	148.98
66	51241552-SH-S01	SODIUM HYPOCHLORITE, 3.78% liters	gallon	0	18	0	18	2,362.50	0	23	0	23	3,018.75	0	0	0	0.00	0.00	41.00	131.25	5381.25
67	73101612-HS-101	LIQUID HAND SOAP, 500ml	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	0.00	102.96	0.00
68	47131802-RW-R02	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	0.00	309.76	0.00
69	47131830-FC-A01	FURNITURE CLEANER, aerosol type	can	0	6	0	6	720.72	0	0	0	0	0.00	0	6	0	0.00	0.00	12.00	120.12	1441.44
70	47121804-MP-R01	MOP BUCKET, heavy duty, hard plastic	unit	0	4	0	4	9,152.00	0	0	0	0	0.00	0	0	0	0.00	0.00	4.00	2288.00	9152.00
71	47131613-MP-R02	MOPHANDLE, heavy duty, screw type	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	0.00	124.80	0.00
72	47131619-MP-R01	MOPHEAD, made of rayon	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	0.00	123.76	0.00
73	47131501-RG-001	RAGS, all cotton	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	0.00	53.82	0.00
74	47131602-SC-N01	SCOURING PAD	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	0.00	112.32	0.00
75	47121701-TB-R04	TRASHBAG, GPE specs, black, 900mmx1016mm	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	0.00	134.68	0.00
76	47121702-WB-R01	WASTEBASKET, non-rigid plastic	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	0.00	27.96	0.00
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																					
77	43211507-DSK001	DESKTOP FOR BASIC USERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	24,793.60	0.00	0.00
78	43211507-DSK002	DESKTOP FOR MID-RANGE USERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	42,390.40	0.00	0.00
79	43211503-LAP001	LAPTOP FOR MID-RANGE USERS	unit	0	1	0	1	41,392.00	0	0	0	0	0.00	0	0	0	0.00	0.00	1.00	41,392.00	41392.00
80	43201827-HD-X02	EXTERNAL HARD DRIVE, 1 TB	piece	0	1	0	1	2,598.84	0	1	0	1	2,598.84	0	0	0	0.00	0.00	2.00	2,598.84	5197.68
81	43202010-FD-U01	FLASH DRIVE, 16 GB	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	0.00	167.44	0.00
82	43211706-MO-001	MOUSE, OPTICAL, USB connection type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	0.00	111.30	0.00

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			AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT				AMOUNT	AMOUNT	AMOUNT	AMOUNT
83	44321708-MO-Q02 MOUSE, WIRELESS, USB	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0.00	154.00	0.00
84	44321202-PR-Q02 PRINTER, impact dot matrix, 24 pins, 136 columns	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0.00	38100.97	0.00
85	44321202-PR-Q01 PRINTER, impact dot matrix, 9 pins, 80 columns	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0.00	9191.52	0.00
86	44321205-PR-Q01 PRINTER, laser, monochrome	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0.00	74.88	0.00
87	44321205-PR-Q02 PRINTER, laser, colored	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0.00	7899.00	0.00
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																					
88	44121710-CH-W01 CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0.00	29.64	0.00
89	44122105-BF-Q01 CLIP, backfold, 19mm	box	0	10	0	0	87.60	0	0	0	0	0	0	0	0	0	0	0.00	0.00	18.00	8.76
90	44122105-BF-Q02 CLIP, backfold, 25mm	box	0	7	0	0	106.54	0	0	0	0	0	0	0	0	0	0	0.00	0.00	15.00	15.22
91	44122105-BF-Q03 CLIP, backfold, 32mm	box	0	9	0	0	201.24	0	0	0	0	0	0	0	0	0	0	0.00	0.00	19.00	22.36
92	44122105-BF-Q04 CLIP, backfold, 50mm	box	0	11	0	0	600.60	0	0	0	0	0	0	0	0	0	0	0.00	0.00	21.00	54.60
93	44121801-CT-Q02 CORRECTION TAPE, 8m	piece	0	32	0	0	373.76	0	15	0	15	0	0	0	0	0	0	0.00	0.00	60.00	11.68
94	44111515-DF-Q01 DATA FILE BOX	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	77.20
95	44122011-DF-Q01 DATA FOLDER	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	68.64
96	44121506-EN-Q01 ENVELOPE, documentary, A4	box	0	3	0	0	2019.27	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	673.09
97	44121506-EN-Q02 ENVELOPE, DOCUMENTARY, for legal size document	box	0	2	0	0	1854.32	0	0	0	0	0	0	0	0	0	0	0.00	0.00	2.00	927.16
98	44121506-EN-Q01 ENVELOPE, expanding, kraft, legal	box	0	3	0	0	2,215.20	0	0	0	0	0	0	0	0	0	0	0.00	0.00	5.00	788.40
99	44121506-EN-Q02 ENVELOPE, expanding, plastic	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	30.49
100	44121506-EN-Q02 ENVELOPE, mailing	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	378.20
101	44121504-EN-W02 ENVELOPE, mailing, with window	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	433.68
102	44111912-ER-Q01 ERASER, FELT, for blackboard/whiteboard	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	10.30
103	44122118-FA-Q01 FASTENER, metal, non-strip edges	box	0	19	0	0	1,894.79	0	22	0	22	0	0	0	0	0	0	0.00	0.00	51.00	83.41
104	44111515-FO-Q01 FILE ORGANIZER, expanding, legal	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	86.04
105	44122018-FT-Q01 FILE TAB DIVIDER, bristol board, for A4	set	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	11.13
106	44122018-FT-Q02 FILE TAB DIVIDER, legal	set	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	14.23
107	44122011-FO-Q01 FOLDER, fancy, with slide, A4	bundle	0	3	0	0	811.20	0	1	0	1	0	0	0	0	0	0	0.00	0.00	7.00	270.40
108	44122011-FO-Q02 FOLDER, fancy, with slide, legal	bundle	0	3	0	0	935.64	0	1	0	1	0	0	0	0	0	0	0.00	0.00	5.00	311.88
109	44122011-FO-Q01 FOLDER, L-type, A4	pack	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	171.43
110	44122011-FO-Q02 FOLDER, L-type, legal	pack	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	243.24
111	44122027-FO-Q01 FOLDER, pressboard	box	0	5	0	0	4,763.20	0	1	0	1	0	0	0	0	0	0	0.00	0.00	8.00	92.64
112	44122011-FO-Q03 FOLDER, with tab, A4	pack	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	279.00
113	44122011-FO-Q04 FOLDER, with tab, legal	pack	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	321.36
114	44122008-IT-Q01 INDEX TAB, self-adhesive, transparent	box	0	6	0	0	340.08	0	4	0	4	0	0	0	0	0	0	0.00	0.00	11.00	56.68
115	44111515-MF-Q02 MAGAZINE FILE BOX, large	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	41.60
116	44121716-MA-Q01 MARKER, fluorescent	set	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	36.66
117	44121708-MW-Q01 MARKER, whiteboard, black	piece	0	60	0	0	802.80	0	24	0	24	0	0	0	0	0	0	0.00	0.00	96.00	13.38
118	44121708-MW-Q02 MARKER, whiteboard, blue	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	13.38
119	44121708-MW-Q03 MARKER, whiteboard, red	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	13.38

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue (as of 20-Apr-2022)	Total Amount for the year				
			Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Q3				Oct	Nov	Dec	Q4
			AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT				AMOUNT	AMOUNT	AMOUNT	AMOUNT
120	44121708-MP-B01 MARKER, permanent, black, bullet type	piece	0	44	0	44	395.12	0	24	0	24	215.52	0	0	0	0	0	0.00	68.00	8.98	610.64
121	44121708-MP-B02 MARKER, permanent, blue, bullet type	piece	0	12	0	12	107.76	0	0	0	0	0.00	0	0	0	0	0	0.00	12.00	8.98	107.76
122	44121708-MP-B03 MARKER, permanent, red, bullet type	piece	0	12	0	12	107.76	0	0	0	0	0.00	0	0	0	0	0	0.00	12.00	8.98	107.76
123	44122104-PC-G01 PAPER CLIP, vinyl/plastic coated, 33mm	box	0	17	0	17	131.92	0	0	0	0	0.00	0	11	0	11	85.36	0	28.00	7.76	217.28
124	44122104-PC-G02 PAPER CLIP, vinyl/plastic coated, 50mm	box	0	23	0	23	316.94	0	4	0	4	55.12	0	15	0	15	206.70	0	42.00	13.78	578.76
125	44121706-FE-L01 PENCIL, lead, with eraser	box	0	15	0	15	311.85	0	4	0	4	83.16	0	5	0	5	103.95	0	24.00	20.79	498.96
126	44122037-RB-P10 RING BINDER, plastic, 32mm	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	239.79	0.00
127	44122101-RU-B01 RUBBER BAND, No. 18	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	100.05	0.00
128	44121905-SF-P01 STAMP PAD, felt	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	34.95	0.00
129	44121612-BL-H01 BLADE for general purpose cutter / utility knife	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	14.82	0.00
130	44121612-CU-H01 CUTTER/UTILITY KNIFE, for general purpose	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	33.43	0.00
131	44103202-DS-M01 DATING AND STAMPING MACHINE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	453.96	0.00
132	44121619-PS-M01 PENCIL SHARPENER, manual, single cutter head	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	202.67	0.00
133	44101602-PU-P01 PUNCHER, paper, heavy duty	piece	0	4	0	4	603.20	0	1	0	1	150.80	0	4	0	4	603.20	3	12.00	130.80	1893.60
134	44121618-SS-S01 SCISSORS, symmetrical	pair	0	8	0	8	324.88	0	6	0	6	243.36	0	0	0	0	0.00	0	14.00	40.56	557.84
135	44121615-ST-S01 STAPLER, standard type	piece	0	6	0	6	892.40	0	10	0	10	1,404.00	0	2	0	2	280.80	0	18.00	140.40	2527.20
136	44121615-ST-R01 STAPLER, heavy duty, binder type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	914.22	0.00
137	44121613-SR-P01 STAPLE REMOVER, plier type	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	24.90	0.00
138	44121605-TD-T01 TAPE DISPENSER, table top	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	64.20	0.00
139	44101602-RB-M01 BINDING AND PUNCHING MACHINE, 50mm binding capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	9534.72	0.00
140	44101807-CA-C01 CALCULATOR, compact	unit	0	2	0	2	693.70	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2.00	346.85	693.70
141	44101714-FK-M01 FACSIMILE MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	5642.00	0.00
142	44101601-PT-M01 PAPER TRIMMER / CUTTING MACHINE, table top	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	9297.60	0.00
143	44101603-PS-M01 PAPER SHREDDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	5699.20	0.00
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES																					
144	44103109-BR-B05 DRUM CART, BROTHER DR-3455, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	6947.20	0.00
145	44103105-BR-B04 INK CART, BROTHER LC67B, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	910.00	0.00
146	44103105-BR-B05 INK CART, BROTHER LC67HVBK, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	1601.60	0.00
147	44103109-BR-B06 Drum Cart, Brother DR-451CL, high yield 30000 pages	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	6780.00	0.00
148	44103103-BR-B16 Toner Cart, Brother TN-456 BLACK, high yield 6500	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	5800.40	0.00
149	44103103-BR-C03 Toner Cart, Brother TN-456 CYAN, high yield 6500	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	8569.60	0.00
150	44103103-BR-M03 Toner Cart, Brother TN-456 MAGENTA, high yield	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	8569.60	0.00
151	44103103-BR-Y03 Toner Cart, Brother TN-456 YELLOW, high yield 6500	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	8569.60	0.00
152	44103103-SA-B03 TONER CART, SAMSUNG ML-D2890B, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	5116.80	0.00
153	44103105-CA-C04 INK CART, CANON CL-811, Colored	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	989.04	0.00
154	44103105-CA-C02 INK CART, CANON CL-811, Colored	Cart	0	7	0	7	7,207.20	0	2	0	2	2,059.20	0	0	0	0	0.00	0.00	0.00	1029.60	9266.40
155	44103105-CA-B04 INK CART, CANON PG-740, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	7540.00	0.00
156	44103105-CA-B02 INK CART, CANON PG-810, Black	Cart	0	7	0	7	5,460.00	0	2	0	2	1,560.00	0	0	0	0	0.00	0.00	0.00	9.00	780.00

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue (as of 2/1/2012)	Total Amount for the year								
			Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Q3				Oct	Nov	Dec	Q4				
			AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT				AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT			
157	44103105-EP-B17 INK CART, EPSON C131664100 (T6641), Black	cart	0	5	0	5	1,248.00	0	3	0	3	748.80	0	6	0	6	1,497.60	2	0	0	2	499.20	16.00	249.60	3,993.60
158	44103105-EP-C17 INK CART, EPSON C131664200 (T6642), Cyan	cart	0	4	0	4	996.40	0	3	0	3	748.80	0	5	0	5	1,248.00	2	0	0	2	499.20	14.00	249.60	3,994.40
159	44103105-EP-M17 INK CART, EPSON C131664300 (T6643), Magenta	cart	0	4	0	4	996.40	0	3	0	3	748.80	0	5	0	5	1,248.00	2	0	0	2	499.20	14.00	249.60	3,994.40
160	44103105-EP-Y17 INK CART, EPSON C131664400 (T6644), Yellow	cart	0	4	0	4	996.40	0	3	0	3	748.80	0	5	0	5	1,248.00	2	0	0	2	499.20	14.00	249.60	3,994.40
161	44103105-HP-B40 Ink Cartridge, HP C2P04AA (HP82) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
162	44103105-HP-T40 Ink Cartridge, HP C2P06AA (HP82) Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
163	44103105-HP-B09 INK CART, HP C9351AA, (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
164	44103105-HP-T10 INK CART, HP C9352AA, (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
165	44103105-HP-P48 Ink Cartridge, HP C9397A (HP72) 69ml Photo Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
166	44103105-HP-C48 Ink Cartridge, HP C9398A (HP72) 69ml Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
167	44103105-HP-M48 Ink Cartridge, HP C9399A (HP72) 69ml Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
168	44103105-HP-Y48 Ink Cartridge, HP C9400A (HP72) 69ml Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
169	44103105-HP-G48 Ink Cartridge, HP C9401A (HP72) 69ml Gray	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
170	44103105-HP-B48 Ink Cartridge, HP C9403A (HP72) 130ml Matte Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
171	44103105-HP-B17 INK CART, HP C6940WA, (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
172	44103105-HP-T17 INK CART, HP C6943WA, (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
173	44103105-HP-B35 INK CART, HP C6877AA, (HP703), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
174	44103105-HP-T35 INK CART, HP C6889AA, (HP703), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
175	44103105-HP-C40 INK CART, HP C6972AA, (HP 920XL) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
176	44103105-HP-M40 INK CART, HP C6973AA, (HP 920XL) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
177	44103105-HP-Y40 INK CART, HP C6974AA, (HP 920XL), Yellow,	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
178	44103105-HP-B40 INK CART, HP C6975AA, (HP 920XL) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
179	44103105-HP-B30 INK CART, HP C6951WA, (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
180	44103105-HP-T20 INK CART, HP C682WA, (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
181	44103105-HP-B49 Ink Cartridge, HP C6565A (HP82) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
182	44103105-HP-C49 Ink Cartridge, HP C6566A (HP82) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
183	44103105-HP-M49 Ink Cartridge, HP C6567A, (HP82) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
184	44103105-HP-Y49 Ink Cartridge, HP C6568A (HP82) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
185	44103105-HP-B43 INK CART, HP C6954A, (HP950XL) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
186	44103105-HP-C43 INK CART, HP C6956AA, (HP951XL) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
187	44103105-HP-M43 INK CART, HP C6957AA, (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
188	44103105-HP-Y43 INK CART, HP C6958AA, (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
189	44103105-HP-B36 INK CART, HP C6924AA, (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
190	44103105-HP-T36 INK CART, HP C6934AA, (HP704) Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
191	44103105-HP-B33 INK CART, HP C2107AA, (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
192	44103105-HP-T33 INK CART, HP C2108AA, (HP678), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
193	44103105-HP-P42 INK CART, HP C2121A (HP885A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
194	44103105-HP-C33 INK CART, HP C2122A (HP885A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the Year	Price Catalogue (as of 30-Apr-2021)	Total Amount for the Year								
		Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Q3				Oct	Nov	Dec	Q4				
		Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount				Amount	Amount	Amount	Amount				
271 44103103-HX-M54	Toner Cartridge, HP CF413XC (HP4140XC) magenta	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	7472.40	0.00	0.00			
272 44103103-HP-B34	TONER CART, HP Q2612A, Black	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	3900.00	0.00	0.00			
273 44103103-HP-B48	TONER CART, HP Q7553A, Black	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	4399.20	0.00	0.00			
274 44103103-SA-B06	TONER CART, SAMSUNG MLT-D1015, Black	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	3466.00	0.00	0.00			
275 44103103-SA-B07	TONER CART, SAMSUNG MLT-D1035, Black	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	2350.40	0.00	0.00			
276 44103103-SA-B08	TONER CART, SAMSUNG MLT-D1045, Black	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	2454.40	0.00	0.00			
277 44103103-SA-B09	TONER CART, SAMSUNG MLT-D105U, Black	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	3390.00	0.00	0.00			
278 44103103-SA-B14	TONER CART, Samsung MLT-D1085, Black	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	2875.58	0.00	0.00			
279 44103103-SA-B21	TONER CART, Samsung MLT-D203E, Black	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	7399.20	0.00	0.00			
280 44103103-SA-B18	TONER CART, Samsung MLT-D203L, Black	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	3459.00	0.00	0.00			
281 44103103-SA-B20	TONER CART, Samsung MLT-D203U, Black	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	6442.80	0.00	0.00			
282 44103103-SA-B12	TONER CART, SAMSUNG MLT-D205E, Black	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	7321.14	0.00	0.00			
283 44103103-SA-B05	TONER CART, SAMSUNG MLT-D205L, Black	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	3562.24	0.00	0.00			
284 44103103-SA-B10	TONER CART, SAMSUNG SCX-D6555A, Black	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	4066.40	0.00	0.00			
285 44103103-BR-B15	TONER CART, BROTHER TN-3478, Black	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	6370.00	0.00	0.00			
286 44103103-CA-B00	TONER CART, CANON CRG-324 II	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	13999.36	0.00	0.00			
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																								
287 45121517-DO-C02	DOCUMENT CAMERA, 8 MP	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	23623.60	0.00	0.00			
288 45111609-NM-R01	MULTIMEDIA PROJECTOR	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	17472.00	0.00	0.00			
FLAG OR ACCESSORIES																								
289 55121905-PH-R01	PHILIPPINE NATIONAL FLAG	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	284.84	0.00	0.00			
PRINTED PUBLICATIONS																								
290 55101524-RA-H01	HANDBOOK (RA 91984), 8th edition	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	37.21	0.00	0.00			
FIRE FIGHTING EQUIPMENT																								
291 46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	1144.00	0.00	0.00			
292 46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	5613.25	0.00	0.00			
CONSUMER ELECTRONICS																								
293 52161535-DV-A01	DIGITAL VOICE RECORDER	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	6415.64	0.00	0.00			
FURNITURE AND FURNISHINGS																								
294 56101504-CN-R01	MONOBILOC CHAIR, beige	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	303.68	0.00	0.00			
295 56101504-CN-W01	MONOBILOC CHAIR, white	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	301.60	0.00	0.00			
296 56101519-TM-S01	MONOBILOC TABLE, white	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	1235.52	0.00	0.00			
297 56101519-TM-S02	MONOBILOC TABLE, beige	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	1088.88	0.00	0.00			
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																								
298 60121413-CB-R01	CLEARBOOK, 20 Transparent pockets, A4	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	37.04	0.00	0.00			
299 60121413-CB-R02	CLEARBOOK, 20 Transparent pockets, Legal	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	38.41	0.00	0.00			
300 60121524-ER-R01	ERASER, plastic/rubber	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	437	0.00	0.00			
301 60121524-SF-G01	SIGN PEN, black	0	50	0	1,013.00	0	0	0	0.00	0	0	24	0.00	0	0	0	0.00	0.00	74.00	20.26	1499.24			

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the Year	Catalogue Price of 2014/15	Total Amount for the Year												
			Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Q3				Oct	Nov	Dec	Q4								
			AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT				AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT							
302	60121524-SP-G02	SIGN PEN, Blue	0	48	0	48	972.48	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	72.00	20.25	1458.72			
303	60121524-SP-G03	SIGN PEN, red	0	48	0	48	972.48	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	72.00	20.25	1458.72		
304	60121124-WR-R01	WRAPPING PAPER, kraft	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	154.94	0.00		
SOFTWARE																													
1	43231313-SFT-001	Business function specific software	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
3	43232004-SFT-003	Computer game or entertainment software	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
4	43232107-SFT-004	Content authoring and editing software	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
5	43232202-SFT-005	Content management software	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
6	43232304-SFT-006	Data management and query software	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
7	43232402-SFT-007	Development software	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
8	43232505-SFT-008	Educational or reference software	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
9	43232603-SFT-009	Industry specific software	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
10	43232701-SFT-010	Network applications software	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
11	43232802-SFT-011	Network management software	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
12	43232905-SFT-012	Networking software	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
13	43233004-SFT-013	Operating environment software	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
14	43233205-SFT-014	Security and protection software	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
15	43233405-SFT-015	Utility and device driver software	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
16	43233501-SFT-016	Information exchange software	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																													
1	40101701-AC-W01	Air Conditioning Unit, Window Inverter Type				0	0.00																			0	0.00	0.00	
2	40101701-AC-S01	Air Conditioning Unit, Split Type				0	0.00																				0	0.00	0.00
3	44111905-WB-N01	White Beard	0	1	0	1	1,000.00																			1.00	1,000.00	1,000.00	
4	44111911-WB-D01	White Beard, Digital				0	0.00																				0	0.00	0.00
5	52161505-TV-S01	SMART Television				0	0.00																				0	0.00	0.00
6	52161520-MC-M01	Microphone				0	0.00																				0	0.00	0.00
7	52161512-SP-K01	Speakers				0	0.00																				0	0.00	0.00
8	32101514-AH-R01	Amplifier				0	0.00																				0	0.00	0.00
9	52161517-EQ-E01	Equalizer				0	0.00																				0	0.00	0.00
10	46171615-HD-C01	HD Camera				0	0.00																				0	0.00	0.00
11	45121504-DS-C01	DSLR Camera				0	0.00																				0	0.00	0.00
12	45121516-VH-C01	HD Video Camera				0	0.00																				0	0.00	0.00
13	45121506-VC-C01	Video Conference Equipment				0	0.00																				0	0.00	0.00
14	39112102-LB-S01	LED bulb				0	0.00																				0	0.00	0.00
15	43212104-PI-M01	PRINTER, Inkjet, Monochrome				0	0.00																				0	0.00	0.00
16	43212104-PI-C01	PRINTER, Inkjet, Color				0	0.00																				0	0.00	0.00
17	43212105-PP-001	Reversible Printer				0	0.00																				0	0.00	0.00

18	43211509-AI-001	Android Tablet	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue (as of 30 Apr 2022)	Total Amount for the year												
				Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Q3				Oct	Nov	Dec	Q4								
							AMOUNT				AMOUNT				AMOUNT								AMOUNT							
19	4322610-HS-001	Hub/Switches					0	0.00			0	0.00			0	0.00				0	0.00	0.00	0.00	0.00				0.00		
20	4322609-NR-001	Network Routers					0	0.00			0	0.00			0	0.00				0	0.00	0.00	0.00	0.00				0.00		
21	4322640-VA-R01	Wireless Access Point					0	0.00			0	0.00			0	0.00				0	0.00	0.00	0.00	0.00				0.00		
22	4321171-SF-001	Scanner, Flatbed					0	0.00			0	0.00			0	0.00				0	0.00	0.00	0.00	0.00				0.00		
23	4511601-WP-R01	Wireless Printing Device / Laser Printer					0	0.00			0	0.00			0	0.00				0	0.00	0.00	0.00	0.00				0.00		
24	8112306-MF-R01	Multifunction PRINTER					0	0.00	3						3	57,000.00				1	0	0	1	19,000.00				400	19,000.00	76,000.00
25	3912101-LP-S01	UNINTERRUPTIBLE POWER SUPPLY (UPS)					0	0.00							0	0.00													0.00	
26	43191501-MP-001	Mobile Phone					0	0.00							0	0.00													0.00	
27	4321171-SG-001	Scanner, Colored Double sided, feeder type					0	0.00							0	0.00													0.00	
28	53121601-GB-001	GO BAG, for disaster relief, rescue operations					0	0.00							0	0.00													0.00	
29	6010H701-SP-001	Solar Panel						0.00								0.00													0.00	
30	46161604-LV-L01	Life Vest / Life Jacket (for emergency purposes / emergency preparedness / for disaster relief / rescue operations)					0	0.00							0	0.00													0.00	
31	26111607-CC-S01	Change Controller and DC Inverter for Solar Panel					0	0.00							0	0.00													0.00	
32	46181502-BF-V01	Bullet proof vest						0.00								0.00													0.00	
33	25122502-WWV-001	Wheels, _____ (type of vehicle)						0.00								0.00													0.00	
34	40161513-FH-001	Fuel Filters						0.00								0.00													0.00	
35	48101710-DWV-R01	Drinking Water/ Fountain						0.00								0.00													0.00	
36	26111729-AB-001	Auto Battery						0.00								0.00													0.00	
		Computer set Processor :AMD A8 7650K Quad Core 3.3 ghz					0	1		1					0	50,000.00													600,000.00	
		Multifunction printer (multifunction printer: CISS) for legal size					0	1		1					0	18,500.00													11,000.00	
		Epson ink black (003)					0	19		19					0	6,460.00													3,400.00	
		Epson ink blue (003)					0	15		15					0	5,100.00													3,400.00	
		Epson ink cyan (003)					0	15		15					0	5,100.00													3,400.00	
		Epson ink magenta (003)					0	15		15					0	5,100.00													3,400.00	
		Canon ink 790 black					0	7		7					0	3,150.00													450.00	
		Canon ink 790 cyan					0	6		6					0	2,700.00													450.00	
		Canon ink 790 magenta					0	6		6					0	2,700.00													450.00	
		Canon ink 790 yellow					0	6		6					0	2,700.00													450.00	
		PAPER, Multi-Purpose, Letter, 70gsm					0	13		13					0	2,600.00													200.00	
		Oslo paper letter					0	1		1					0	300.00													300.00	
		Colored paper light blue color (letter)					0	1		1					0	300.00													300.00	
		Colored paper light blue color (A4)					0	4		4					0	1,200.00													600.00	
		Colored paper assorted color					0	1		1					0	300.00													300.00	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the Year	Price Catalogue (as of 30 April 2021)	Total Amount for the Year					
		Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Q3				Oct	Nov	Dec	Q4	
		AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT				AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT
Board paper (100pc per pack) letter size	0	7	0	7	0	10	0	10	0	10	0	10	1,500.00	5	0	0	5	750.00	32.00	150.00	4800.00
Photo paper (100pc per pack, letter size, glossy)	0	6	0	6	0	7	0	7	0	7	0	4	595.00	0	4	0	4	340.00	18.00	85.00	1590.00
Certificate holder (A4)	0	59	0	59	0	30	0	30	0	30	0	15	1,500.00	0	15	0	15	750.00	114.00	50.00	5700.00
Certificate holder (letter)	0	15	0	15	0	10	0	10	0	10	0	15	500.00	0	15	0	15	750.00	50.00	50.00	2500.00
Double sided tape 1"	0	14	0	14	0	16	0	16	0	16	0	5	960.00	0	5	0	5	300.00	40.00	60.00	2400.00
Highlighter (box)	0	4	0	4	0	3	0	3	0	3	0	2	450.00	0	2	0	2	300.00	9.00	150.00	1350.00
Ordinary ballpen, box, black	0	23	0	23	0	2	0	2	0	2	0	5	300.00	0	5	0	5	750.00	30.00	150.00	4500.00
Ordinary ballpen, box, red	0	1	0	1	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	1.00	150.00	150.00
Ordinary ballpen, box, blue	0	2	0	2	0	2	0	2	0	2	0	2	300.00	0	0	0	0	0.00	4.00	150.00	600.00
Push pin	0	5	0	5	0	2	0	2	0	2	0	2	400.00	0	0	0	0	0.00	7.00	200.00	1400.00
DVD writer	0	20	0	20	0	20	0	20	0	20	0	0	800.00	0	0	0	0	0.00	40.00	40.00	1600.00
A. TOTAL																					1,162,586.92
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																					116,258.69
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (if Applicable)																					-
D. GRAND TOTAL (A + B + C)																					1,278,845.61
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																					

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by: CHRISTIAN R. PASTORIDE Property/Supply Officer
 Certified Funds Available / Certified Appropriate Funds Available: Approved by: ROSAMARIA PARAS Head of Office/Agency
EDEYSA B. DEL MUNDO Accountant / Budget Officer
 Date Prepared: August 25, 2021