Technical Education and Skills Development Authority
Strategic Performance Management System (SPMS)

OFFICE PERFORMANCE COMMITMENT AND REVIEW

I, **Engr. Manuel B. Wong, Regional Director, TESDA MIMAROPA Regional Office**, commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January to December 31, 2021.

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Signature

Date: _____

SD	P/A/P		Success Indicators (Targets + Measures)	Timeline	Allotted Budget (in P'000)	Operating Unit Accountable	Accomplishments	Rating				Remarks (for validation purposes)
								Q	E	T	A	
Technical Education and Skills Development Policy Program												
5	TESD Policies and Plans	94%	Percentage of stakeholders who rate policies/plans as good or better *	January -	50.00	COROPOTI/ Planning Office						
1,5		4	Quarterly updates on the Regional/Provincial TESD Plan	Apr/Jul/Oct/Jan	50.00	ROPO/ Planning Office						
1,2,3,4,5,6		5	Number of policy fora/stakeholders for a/online dialogue/ FGDs	October 29	50.00							
5	TESD Committees	6	Number of TESDCs maintained and strengthened	Mar/Jun/Sep/Dec	50.00	ROPO/ Planning Office						
		24	Number of meetings conducted	Mar/Jun/Sep/Dec	50.00							
		24	Number of TESDC Resolutions submitted	Apr/Jul/Oct/Jan	50.00							
		4	Quarterly R/PTESDC Status report submitted	Apr/Jul/Oct/Jan	100.00	RO/Planning Office						
		1	Annual R/PTESDC Workplan submitted	April 30	100.00							
			R/PTESDC Nominations submitted (as necessary)									
		1	Annual report on the updating and monitoring of TESD Plans prepared	December 29	100.00							
1,2,3,4	Labor Market Information Report/ Research Studies	One (1)	Number of LMIRs developed and disseminated	January -	100.00	ROPO / Planning Office						
1		At least 1	Research per province for skills requirements through community	January -	200.00	ROPO / CLGUS						
1		At least 1	Article submitted for the publication of the Technology Research	January -	100.00	ROPO / National Institute for						
1	National TVET Research Agenda	At least 1	At least 1 research evaluated and endorsed to NTRA	January -	100.00	ROPOTI / Planning Office						
1	Industry Consultation	5	Number of industry consultation on the updating of regional/provincial	January -	100.00	ROPO / Planning Office						
1	Skills Need Anticipation	One (1)	Regional Skills Priorities (RSP) developed/maintained	January -	100.00							
		Five (5)	Provincial Skills Priorities (PSP) developed/maintained	January -	100.00							
1,3,4	National and International Skills Competition	1	Number of Provincial, Regional, Zonal and National Skills Competition	September 30	500.00	ROPO/ ODDG TESDO/ WorldSkills						
Technical Education and Skills Development Regulatory Program												
1,2,3,4,5	TVET Program Registration and Accreditation	100	Number of new programs registered (Full qualification by	January -	500.00	ROPO / Certification Office						
		18	Number of programs applied for STAR rating	January -	500.00	ROPO/ Certification Office						
		13	Number of programs accredited (STAR)	January -	500.00	ROPO/ Certification Office						
		80%	Percentage of programs application for STAR rating validated	January -	500.00	ROPO/ Certification Office						
		1	APACC accreditation application processed	January -	500.00	ROPO/ Certification Office						
1,2,3,4,5		100%	Percentage of registered TVET programs audited *	March -	500.00	ROPO / Internal Audit Services						
1,2,3,5		90%	Percentage of compliance of TVET programs to TESDA, industry	March -	500.00	ROPO / Internal Audit Services						
		6	Number of diploma program recognized/aligned with PQF Level 4 or	December 29	500.00							
4	Partnerships and Linkages	60%	Percentage of TVET programs with tie-ups to industry *	January -	500.00	ROPO / Partnerships and						
1,2,3,4,5	Competency Assessment and Certification	15,749	Number of skilled workers assessed for certification	January -	500.00	ROPO / Certification Office						
1,2,3,4,5		14,489	Number of persons certified	January -	500.00	ROPO / Certification Office						
1,2,3,4,5		1,341	Number of skilled workers assessed for certification (CACW)	January -	500.00	ROPO / Certification Office						
1,2,3,4,5		1,235	Number of persons certified (CACW)	January -	500.00	ROPO / Certification Office						
1,2,3,4,5		86%	Percentage of TVET graduates in programs with CATs that undergo	January -	500.00	ROPO / Certification Office						
1,2,3,4,5		90%	Percentage of skilled workers issued with certification within seven (7)	January -	500.00	ROPO / Certification Office						
1,2,3,4,5		102	Number of Accredited Assessors (Warm Body)	January -	500.00	ROPO / Certification Office						
1,2,3,4,5		33	Number of Accredited Assessment Centers (by Center)	January -	500.00	ROPO / Certification Office						
1,2,3,4,5		12	Number of Provincial Lead Assessors trained	January -	500.00	ROPO / Certification Office						
1,2,3,4,5		100%	Percentage of Assessment Center Audited	March -	500.00	ROPO / Internal Audit Services						
1	Expansion of Assessment and	16	Capacity-building for Regional/Provincial Lead Assessors	January -	500.00	ROPO / Certification Office						
1	Mutual Recognition Arrangement	8	Number of Participants to CAMP ASSESS	January -	500.00	ROPO / Certification Office						
Technical Education and Skills Development Programs												
1,2,3,4,5	TESDA Technology Institutions (TTI)	12,652	Number of TTI enrollees	January -	1000.00	ROPO / ROMO						
		11,388	Number of TTI graduates *	January -	500.00	ROPO / ROMO						
		4	Number of resolutions formulated for the TTI Advisory Council Annual	March 31	200.00	ROPO / ROMO						
		1	World Café of Opportunities conducted	September 30	300.00	RO/ National Institute for						
1,2,3,4,5		75%	Percentage of graduates from technical education and skills	January -	500.00	ROPO / Planning Office						
4	Institutional Development Plan	25%	Percentage of TTIs IDP target accomplished	January -	500.00	ROPOTI/ National Institute for						
		One (1)	Monitoring report of TTI IDP implementation	January -	500.00	Technical Education and Skills						
1,2,3,4,5	Technical Assistance	173	Number of training institutions/establishments/assessment centers	January -	500.00	ROPO / Certification Office						
1	Blended Learning Delivery System	One (1)	New blended online program registered (per region)	January -	500.00	ROPOTI/ National Institute for						
1	Learning Delivery Systems	Fifty (50)	Number of learners/completers in the online learning	January -	500.00	RO/ National Institute for						
		One (1)	Learning Delivery System implemented	January -	500.00	Technical Education and Skills						
		One (1)	TVI per region implemented Learning Delivery System	January -	500.00	Development						
1,2,3,4	Scholarship Programs	2,667	Number of graduates from technical education and skills development	January -	500.00	ROPO / Scholarships Management Division /						
		25	Number of TVET learners trained for New and Emerging	January -	500.00							
1,2,3,4	Training for Work Scholarship Program (TWSP)	8,214	Number of TWSP subsidized enrollees	January -	33,171.00	ROPO / Scholarships Management Division /						
		7,393	Number of TWSP subsidized graduates	January -		Administrative Service / Financial and Management Service						
1,2,3,4	Special Training for Employment Program (STEP)	2835	Number of enrollees	January -	13,500.00							
		2552	Number of graduates	January -								
1,2,3,4	Private Education Student Financial Assistance (PESFA)	614	Number of enrollees	January -	8,420.00							
		553	Number of graduates	January -								
1,2,3,4	Universal Access to Quality Tertiary Education Act (UAQTEA)	50	Number of enrollees	January -	1,800.00							
		45	Number of graduates	January -								
1,2,3,4	Rice Extension Services Program (RESP)	3510	Number of enrollees	January -	34,500.00							
		3159	Number of graduates	January -								
1,2,3,4	Tulong Trabaho Scholarship Program		Number of enrollees	January -								
			Number of graduates	January -								
1,2,3,4	Institution-based Training Program	15,725	Number of enrollees	January -	3,423.00	ROPO / Certification Office						
		14,152	Number of graduates	January -								
2,4	Enterprise-based/Apprenticeship Program	334	Number of enrollees (at least 3% increase from 2017 output)	January -	1,000.00	ROPO / Partnerships and Linkages Office						
		301	Number of graduates	January -								
		5%	Percentage increase on the number of companies implementing EBT	January -	1,000.00							
		5%	Percentage increase of EBT programs implemented (baseline previous	January -								
		Two (2)	Number of new DTS/SIL partnership agreement implemented per	January -	1,000.00							
		One (1)	Regional/Provincial Forum/Dialogue with potential partners/EBT	November 29								
		One (1)	IEC materials distributed/circulated to industry partners	December 29	1,000.00							
2,4	Community-based Training Program	25,808	Number of enrollees	January -	700.00	ROPO/ CLGUS						
		23,227	Number of graduates	January -	300.00							
		38	Number of CBT trainers developed/recognized	January -	300.00							
		30	Number of community-based programs for marginalized sectors or	January -	700.00							
		10	**Number of** poor communities/municipalities reached (4th, 5th and 6th	January -	1,000.00	ROPOTI / ODDG CLGUS / ODDG						
2,4	Monitored Training Programs	1,200	Number of enrollees	January -	1,000.00	ROPO						
		1,079	Number of graduates	January -								
2,4	Community Training and Employment Coordinators (CTECS)	54	**Number** of Community Training and Employment Coordinators	May 28	1,000.00	ROPO/ CLGUS						
		6	**Number** of Regional/Provincial CTEC associations maintained	January -								
1	Trainers Development Program	110	Number of learning facilitators trained in TM	January -	500.00	ROPOTI / National TVET Trainers Academy						
		58	Number of learning facilitators provided with skills upgrading (TSUP)	January -	500.00							

		18	Number of learning facilitators trained in higher qualifications	January -	500.00						
		5	Number of learning facilitators profiled and provided with	January -	300.00						
		1	Multipliers training on Technology Researches conducted	September 30	200.00						
4	Industry Work Experience Required (IWER) of TVET Trainers	1	Regional Program on Industry Immersion of Trainers (RPIIT)	November 29	1,000.00						
		20%	At least 20% of the target qualification have at least industry partner	November 29							
3	Profiling of TVI Learning facilitators	One (1)	Profiling of existing TVI learning facilitators with no industry immersion	September 30	500.00						
1	21st Century Skills (4IR)	1 batch	Multiplier training of trainers on 21st Century Skills conducted	May 31	500.00						
		11	21st Century Skills integrated in all TTI programs	January -	500.00						
1	National Master Trainers and	One (1)	Whitelisting of trainers and assessors compliant to ASEAN-MRA TP	September 30	500.00	ROPO / Certification Office					
4	Strengthening Industry Deployment in TVET Programs	One (1)	Number of partnership with Industry Bodies/Industry Association with	January -	500.00	ROPO/ Partnerships and Linkages Office					
		Three (3)	Number of new partnerships with industry forged per region	January -	500.00						
		Three (3)	Number of MOA/partnerships with MSMEs forged per province	January -	500.00						
		One (1)	Number of Industry Board in priority sectors established	December 29	500.00						
4	Strengthening Industry Deployment in TVET Programs	One (1) RO	Engagement with existing Recognized Industry Bodies (RIBs)/Industry	December 29	500.00	ROPO/ Partnerships and Linkages Office					
		One (1)	Profile/inventory of all existing Industry Associations/MSMEs/	October 29	500.00						
	Compliance to Secretary's Directives	3	Establishments of PTCs for Provinces without PTC (if applicable)	December 29	500.00	ROPO/ ODDG TESDO/ ROMO					
		6	TTI Advisory Council created/maintained (for RTCs and TAS)	Mar/Jun/Sep/Dec	500.00						
		3	Produce Organic Concuction Extract (if applicable)	January -	500.00						
		4	Program registration and implementation of the New TTIs	January -	500.00						
		3	Establishment of Mini Organic Farms for the New TTIs (if applicable)	January -	500.00						
		11,500	Continuous facemasks production	January -	500.00						
		20	Number of monthly ABC meetings attended	January -	500.00						
		4	Registration of Contact Tracing NC II and other Health Care related	January -	500.00						
		14	Establishment of OFW Desks (if applicable)	March 31	500.00						
2	Skills Training Program for Special Clients		Drug Dependents	January - December	500.00	ROPO/ ODDG PP/ ODDG TESDO/ ODDG PL/ ODDG CGLUS					
		83	Number of enrollees								
		75	Number of graduates								
			Rebel Returnees	January - December	500.00						
		14	Number of enrollees								
		13	Number of graduates								
			Family members of Killed-in-action (KIA)/Wounded-in-action (WIA)	January - December	500.00						
		12	Number of enrollees								
		12	Number of graduates								
			Inmates and their Families	January - December	500.00						
		63	Number of enrollees								
		57	Number of graduates								
			Indigenous Peoples and Cultural Communities	January - December	500.00						
		1,629	Number of enrollees								
		1,466	Number of graduates								
			Displaced Women	January - December	500.00						
		35	Number of enrollees								
		31	Number of graduates								
			PWD	January - December	500.00						
		34	Number of enrollees								
		31	Number of graduates								
			Senior Citizens	January - December	500.00						
		135	Number of enrollees								
		122	Number of graduates								
			Victims of disasters and calamities	January - December	500.00						
		88	Number of enrollees								
		79	Number of graduates								
			4Ps Beneficiaries	January - December	500.00						
		2,527	Number of enrollees								
		2,274	Number of graduates								
2	Skills Training Program for Special Clients	25	EO 70 Barangay Development Program Implementation.	January - December	2,600.00	ROPO/ ODDG PP/ ODDG TESDO/ ODDG PL/ ODDG CGLUS					
		985	Number of enrollees								
		887	Number of graduates								
		12	Number of meetings attended as part of the inter-agency committees								
		19	Number of barangays with Barangay Development Plan developed								
		3	Number of barangays with Barangay Development Plan implemented								
		3	Number of barangays with Barangay Development Plan implemented								
		5	Number of Community skills development model developed								
		5	Community-based program per PO/DO for special clients documented								
			Comprehensive Agrarian Reform Program	January - December	500.00						
		197	Number of beneficiaries/families assisted								
		265	Number of enrollees								
		239	Number of graduates								
			Build, Build, Build Program		500.00						
		5	Number of meetings attended								
		12	Number of partnership forged								
		14	Number of enterprises/contractors/DPWH projects tapped/assisted	January - December							
		2,230	Number of enrollees								
		2,007	Number of graduates		500.00						
		1,771	Number of assessed								
		1,630	Number of certified								
		1,505	Number of employed graduates								
			OFW Repatriation	January - December	500.00						
		195	Number of affected clients and their beneficiaries assisted								
		256	Number of enrollees								
		231	Number of graduates								
		199	Number of assessed								
		183	Number of certified								

Support to Operations

4	Communication Program	15	Number of press briefings with media members or dialogue with	January - December	500.00	ROPO / Public Information Division					
4		20	Number of press releases about TESDA's programs and success								
4		100%	Percentage of requests for TV appearances/radio guestings/interviews								
4		100%	Percentage of requests for coverage of press								
4		224	Number of postings (news release, photo release, shared articles) posted each day Mondays to Fridays on TESDA Official FB page								
6	2020 Annual Report	1	2020 Annual Report prepared, submitted and disseminated	September 30	100.00	COROPO / Planning Office					
1,2,3,4,5,6	Gender and Development	3%	Percentage increase in number of women enrolled in non-traditional	January -	200.00	COROPO / TESDA Women's Center/ GAD Secretariat					
		One (1)	Annual report on women enrolled in non-traditional sector developed	December 29	100.00						
5	Maintenance of TESDA Quality Management System (QMS)	100%	ISO certification sustained and/or upgraded	Jan-Dec 2021	100.00	COROPO / National Quality Management Committee					
		100%	Percentage of Internal Quality Audit in all operating units conducted	July 30	100.00						
		One (1)	One (1) Regional /Provincial Quality Management Committee Meeting	June 30	100.00						
		One (1)	Capability-building programs on Quality Management System	December 29	100.00						
		Quarterly	Monitoring of the Corporate Registery of Relevant Risks and	Apr/Jul/Oct/Jan	100.00	COROPO						
5,6	Citizen's Charter/Anti-Red Tape Act (ARTA) Implementation	At least 95%	Percentage of client satisfaction rate on Quality of Services and Quality	Jan-Dec 2021	200.00	COROPO / Administrative Service					
		100%	Percentage of client satisfaction feedback / complaints /	Jan-Dec 2021	100.00	COROPO / Administrative Service					
5,6	ARTA Requirements	100%	Posting of conspicuous places and on TESDA website of Citizen's	Jan-Dec 2021	200.00	COROPO / Administrative Service					
		100%	Presence of the following:	Jan-Dec 2021	100.00						

General Administrative Support Services (GASS)

	Efficiency and Integrity Development	100%	Percentage of EIDP programs/projects implemented as scheduled	December 29	100.00	COROPOTI / Efficiency and					

	Plan (EIDP)	100%	Percentage of Statement of Assets, Liabilities, and Net Worth (SALN)	April 30	100.00	COROPO / Administrative Service
6	Strategic Performance Management System	1	2021 Office Performance Commitment and Review (OPCR) prepared	April 30	100.00	COROPO/ Planning Office
		1	Annual OPCR Accomplishments with self-ratings submitted to the	Jan - Feb 2022	100.00	COROPO/ Planning Office
		1	IPCR 2021 (commitments) submitted to the office PMT 30 calendar	May 31	100.00	COROPO/ Administrative Service
		1	IPCR accomplishments submitted to the Office PMT on the 1st week of	Aug 2021/Feb	100.00	COROPO/ Administrative Service
		1	Summary of IPCR ratings submitted within 30 calendar days upon	May 31	100.00	COROPO/ Administrative Service
5	Budget Preparation	1	Budget Proposals for FY 2023 in accordance with the Budget	December 29	100.00	COROPOTI
		1	Budget Proposal for FY 2023 defended and approved by the panel: - RO Panel (POTI Budget Proposal) - Execom (CO Executive Offices Budget Proposal) - CO Panel-DG, DDGs, ED PO, Dir. AS, Dir. FMS (RO Budget Proposal)	December 29	100.00	COROPO
		1	Approved budget proposals for FY 2023 presented/submitted/endorsed to the Regional Development Council (RDC) and the Department of Budget and Management (DBM)	April 2022	100.00	CORO
5	Financial Management	100%	Allotted funds for priority programs/projects/activities (P/P/A) and	January -	100.00	COROPO/ Financial and
5	Financial Management (Fund Utilization)	100% / quarter	Notice of Cash Allocation (NCA) for various programs/	Mar/Jun/Sep/Dec	100.00	ROPO/ Financial and
		4	Budget and Financial Accountability Reports (BFARs) submitted to	Mar/Jun/Sep/Dec	100.00	ROPO/ Financial and
		1	Budget Execution Documents (BEDs) submitted to oversight agencies	November 30	100.00	ROPO/ Financial and
		4	Quarterly report of actual income submitted to oversight agencies not	Mar/Jun/Sep/Dec	100.00	ROPO/ Financial and
5	Financial Accountability	4	Cash Advances liquidated/settled within the prescribed period and submitted the following accounts to oversight agencies not later than the 15th day of the month following the reference quarter: - Due from Officers and Employees - Advances to Officers and Employees - Advances for Operating Expenses (if applicable) - Advances to Special Disbursing Officers (if applicable) - Advances for Payroll	Mar/Jun/Sep/Dec	100.00	COROPO/ Financial and Management Service
5	Compliance to COA Observations	4	Status report on 100% compliance on actions taken on COA	Mar/Jun/Sep/Dec	100.00	ROPO/ Financial and Management Service
		4	Quarterly reports submitted to oversight agencies every 5th day of the month following the reference quarter - 100% Settlement of Suspensions within the prescribed period (within 90 days) - Appeal on Notices of Disallowance (if any) submitted to COA within the prescribed period (within 6 months)	Mar/Jun/Sep/Dec	100.00	
		as necessary	Qualified opinion on the CAAR's Financial Statement/ Value for Money		100.00	
6	HRD Interventions (Recruitment and Selection)	100%	Issued appointments to 100% of vacant positions by end of December	January -	100.00	ROPO/ Administrative Service
		100%	Merit Selection Plan (MSP) implemented	January -	100.00	
6	Human Resource Development	100%	Implementation of HRD Plan for identified activities for 2021	January -	100.00	ROPO/ Administrative Service
6	Program to Institutionalize	Onsite	Onsite assessment conducted by CSC; Conferment of Award for	January -	100.00	CORO / Administrative Service
6	TESDA Succession Program	100%	Percentage of identified high potential successors (HPS) assessed and	January -	100.00	COROPO/ Administrative Service
5,6	Freedom of Information (FOI)	100%	Percentage of request for information requested through FOI provided,	January -	100.00	ROPO/ Administrative Service
6	Annual Workforce Training and	At least 1	Number of training provided for all employees and officials by end of	January -	100.00	ROPO/ Administrative Service
6	Percent of officials and employees trained in foreign training programs	100%	Percentage of qualified officials and employees endorsed for foreign training programs	January - December	100.00	COROPO / Administrative Service
6	Program on Awards and Incentives for Service Excellence (PRAISE)	1	Reward and Recognition programs per approved PRAISE implemented by end of 2021	January - December	100.00	Administrative Service
4	Rewards and Incentives	Two (2)	Number of nominees for Kabalikat Awards endorsed (1 from Industry	July 15	100.00	ROPO/ Partnerships and Linkages Office
		Two (2)	Number of submitted/endorsed nominees for TESDA Idols	July 15	100.00	
5	Green TVET Framework Implementation	100%	Green TVET Framework in reference to the Green TVET TESDA	January -	100.00	ROPOTI/ National Institute for Technical Education and Skills Development - Green-Tech Center
		One batch	Multiplier training conducted	January -	100.00	
		One (1)	Report/article on the implementation of Green TVET per region	December 29	100.00	
5	Agency Procurement Compliance	1	Agency Procurement Compliance Performance Indicator (APCPI)	March 31	100.00	ROPO/ Administrative Service
5	Posting to PhilGEPS Website	100%	Percentage of all invitations to Bids and Awarded Contracts posted	January -	100.00	ROPO/ Administrative Service
5	Transparency Seal Compliance	100%	Percentage compliance with Transparency Seal requirements in	January -	100.00	Financial and Management
			- Agency's mandates and functions, names of its officials with their		100.00	Administrative Service
			- Approved budgets and corresponding targets immediately upon approval of 2021 GAA		100.00	Financial and Management Service
			- Annual Procurement Plan (APP) for Common used Supplies and		100.00	Administrative Service
			- Posting of contracts awarded and the name of		100.00	Administrative Service
			- Budget and Financial Accountability Reports, pursuant to COA and		100.00	COROPO / Financial and
			- Annual Reports on the status of income authorized by law to be		100.00	Financial and Management
			- Quality Management System Certified by international certifying body		100.00	National Quality Management
			- Net Worth of Officials, as required under CSC Republic Act No. 6713		100.00	Administrative Service
			- Status report on the COA findings and recommendations		100.00	Financial and Management
Final Average Rating						
Adjectival Rating						

Submitted by:		Endorsed by:	
ENGR. MANUEL B. WONG, CESO IV		**DDG LINA C. SARMIENTO**	
REGIONAL DIRECTOR/TESDA MIMAROPA		DDG FOR TESD OPERATIONS	
Validated by:		Aproved by:	
DDG ROSANNA A. URDANETA		**SEC. ISIDRO S. LAPEÑA, Ph.D., CSEE**	
DDG FOR POLICIES AND PLANNING/PMT CHAIR		DIRECTOR GENERAL	

Legend: 1 – Quality   2-Efficiency   3-Timeliness   4-Average