

APP-CSE 2023 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2023 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document form will not be served if not covered by a supplemental APP-CSE.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 09182954426 or 09278478245, or email apccsa.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: Consistent with the Memorandum Circular 2022-1 issued by the AO 25 dated 24 March 2022, the APP-CSE for FY 2023 must be submitted on or before 30 September 2022.

Department/Bureau/Office: PROVINCIAL TRAINING CENTER-PI
Region: IV-B MIMAROPA
Address: BGY MAGARA, ROXAS PALAWAN

Agency Code/UA/CS: _____
Organization Type: NATIONAL GOVERNMENT AGENCY

Contact Person: _____
Position: _____
E-mail: _____
Telephone/Mobile Nos: _____

JAVELIN E. OBRERO
PTC ADMINISTRATOR
TRAINING CENTER-PI
9105840744

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT							
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																												
ALCOHOL OR ACETONE BASED ANTISEPTICS																												
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	47.85	0.00		
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	2	2	2	6	1,983.30	2	2	2	6	1,983.30	2	2	2	6	1,983.30	2	2	2	6	1,983.30	24	330.55	7,933.20		
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																												
3	50121413-CB-P01	CLEARBOOK, 20 transparent pockets, A4	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.91	0.00		
4	50121413-CB-P02	CLEARBOOK, 20 transparent pockets, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	36.36	0.00		
5	50121534-ER-P01	ERASER, plastic/ rubber	piece	50	0	0	50	223.50	50	0	0	50	223.50	50	0	0	50	223.50	50	0	0	50	223.50	200	4.47	894.00		
6	50121524-SP-G01	SIGN PEN, Black, liquid or gel	piece	10	0	10	20	444.00	10	0	10	20	444.00	10	0	10	20	444.00	10	0	10	20	444.00	80	22.20	1,776.00		
7	50121524-SP-G02	SIGN PEN, Blue, liquid or gel	piece	5	0	0	5	111.00	5	0	0	5	111.00	5	0	0	5	111.00	5	0	0	5	111.00	20	22.20	444.00		
8	50121524-SP-G03	SIGN PEN, Red, liquid or gel	piece	2	0	0	2	44.40	2	0	0	2	44.40	2	0	0	2	44.40	2	0	0	2	44.40	8	22.20	177.60		
9	50121124-WR-P01	WRAPPING PAPER, kraft, 50 sheets per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	161.20	0.00		
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																												
10	45121517-DO-C02	DOCUMENT CAMERA, 8 MP	unit	1	0	0	1	23,623.60	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	23,623.60	2	23,623.60	47,247.20		
11	45111609-MM-P01	MULTIMEDIA PROJECTOR, 4000 ANSI Lumens (min.)	unit	5	0	0	5	82,940.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	16,588.00	82,940.00		
BATTERIES AND CELLS AND ACCESSORIES																												
12	25111702-BT-A02	BATTERY, dry cell, size AA, Two (2) pieces per blister pack	pack	5	0	5	10	204.90	5	0	5	10	204.90	5	0	5	10	204.90	5	0	5	10	204.90	35	20.49	717.15		
13	25111702-BT-A01	BATTERY, dry cell, size AAA, Two (2) pieces per blister pack	pack	5	0	5	10	183.40	5	0	5	10	183.40	5	0	5	10	183.40	5	0	5	10	183.40	35	18.34	641.90		
14	25111702-BT-A03	BATTERY, dry cell, size D, Two (2) pieces per blister pack	pack	5	0	5	10	962.00	5	0	5	10	962.00	5	0	5	10	962.00	5	0	5	10	962.00	35	96.20	3,367.00		
CLEANING EQUIPMENT AND SUPPLIES																												
15	47131612-AF-A01	AIR FRESHENER, Aerosol type, 150g	can	1	1	1	3	244.92	1	1	1	3	244.92	1	1	1	3	244.92	1	1	1	3	244.92	12	81.64	979.68		
16	47131604-BR-S01	BROOM, Soft (Walis Tambo)	piece	2	0	0	2	272.48	2	0	0	2	272.48	2	0	0	2	272.48	2	0	0	2	272.48	8	136.24	1,089.92		
17	47131604-BR-T01	BROOM, Stick (Walis Ting-ting)	piece	2	0	0	2	45.56	2	0	0	2	45.56	2	0	0	2	45.56	2	0	0	2	45.56	8	22.78	162.24		
18	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal, 900mL - 1000mL	bottle	2	0	0	2	83.20	2	0	0	2	83.20	2	0	0	2	83.20	2	0	0	2	83.20	8	41.60	332.80		
19	47131805-CL-P01	CLEANER, Scouring Powder, 350g	can	2	0	0	2	47.84	2	0	0	2	47.84	2	0	0	2	47.84	2	0	0	2	47.84	8	23.92	191.36		

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue /m (1/25 Jan 2022)	Total Amount for the year			
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT	
20 47131811-DE-002	DETERGENT BAR, 140g as packed	piece	3	1	0	4	33.20	3	0	0	3	24.90	3	0	0	3	24.90	3	0	0	3	24.90	13	6.30	107.90
21 47131811-DE-003	DETERGENT POWDER, all purpose, 1kg	pouch	3	0	0	3	162.24	3	0	0	3	162.24	3	0	0	3	162.24	3	0	0	3	162.24	12	54.28	546.96
22 47131803-DS-001	DISINFECTANT SPRAY, Aerosol type, 400g	can	1	1	1	3	419.67	1	1	1	3	419.67	1	1	1	3	419.67	1	1	1	3	419.67	12	139.89	1,678.88
23 47131901-OU-P01	DUST PAN, rigid non-breakable plastic	piece	2	0	0	2	55.28	2	0	0	2	55.28	2	0	0	2	55.28	2	0	0	2	55.28	8	27.64	221.12
24 47131902-PW-P02	FLOOR WAX, paste type, red, 2kg	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	309.76	0.00
25 47131930-FC-001	FURNITURE CLEANER, Aerosol type, 300mL	can	1	0	0	1	120.12	1	0	0	1	120.12	1	0	0	1	120.12	1	0	0	1	120.12	4	120.12	490.48
26 73101612-HS-L01	LIQUID HAND SOAP, 500mL	bottle	1	1	1	3	128.85	1	1	1	3	128.85	1	1	1	3	128.85	1	1	1	3	128.85	12	42.95	515.40
27 47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic, 30 liters capacity	unit	2	0	0	2	4,576.00	2	0	0	2	4,576.00	2	0	0	2	4,576.00	2	0	0	2	4,576.00	8	2,880.00	18,304.00
28 47131513-MP-P02	MOPHANDLE, heavy duty	piece	1	0	0	1	124.80	1	0	0	1	124.80	1	0	0	1	124.80	1	0	0	1	124.80	4	124.80	499.20
29 47131519-MP-R01	MOPHEAD, made of rayon	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	122.51	0.00
30 47131501-RG-C01	RAGS, all cotton, 1 kilo per bundle	bundle	5	0	0	5	265.70	5	0	0	5	265.70	5	0	0	5	265.70	5	0	0	5	265.70	20	53.14	1,052.80
31 47131602-SC-N01	SCOURING PAD, 5 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.93	0.00
32 47121701-TB-P04	TRASHBAG, black, 37" x 40", XL, 10 pieces per roll or pack	pack	5	0	0	5	720.20	5	0	0	5	720.20	5	0	0	5	720.20	5	0	0	5	720.20	20	144.04	2,880.80
33 47121702-WB-P01	WASTEBASKET, rigid plastic	piece	5	0	0	5	139.55	5	0	0	5	139.55	5	0	0	5	139.55	5	0	0	5	139.55	20	31.91	630.20
COLOR COMPOUNDS AND DISPERSIONS																									
34 12171703-SI-P01	INK, for stamp pad, 50mL	bottle	2	0	0	2	57.82	2	0	0	2	57.82	2	0	0	2	57.82	2	0	0	2	57.82	8	28.91	231.28
CONSUMER ELECTRONICS																									
35 52161535-DA-R01	DIGITAL VOICE RECORDER	unit	1	0	0	1	7,339.16	1	0	0	1	7,339.16	1	0	0	1	7,339.16	1	0	0	1	7,339.16	4	7,339.16	29,356.64
FACE MASK																									
36 42131713-SM-H06	FACE MASK, 3 ply, fifty (50) pieces per box	box	5	0	0	5	387.50	5	0	0	5	387.50	5	0	0	5	387.50	5	0	0	5	387.50	20	77.90	1,550.00
FILMS																									
37 13111203-AC-P01	ACETATE, 50 meters	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	969.88	0.00
38 13111201-CF-P01	CARBON FILM, A4, 100 sheets per box	box	5	0	0	5	1,105.00	5	0	0	5	1,105.00	5	0	0	5	1,105.00	5	0	0	5	1,105.00	20	221.00	4,420.00
39 13111201-CF-P02	CARBON FILM, Legal, 100 sheets per box	box	1	0	0	1	238.54	1	0	0	1	238.54	1	0	0	1	238.54	1	0	0	1	238.54	4	238.54	954.16
FIRE FIGHTING EQUIPMENT																									
40 46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,144.00	0.00
41 46191601-FE-M01	FIRE EXTINGUISHER, pure HCFC	unit	5	0	0	5	28,066.25	5	0	0	5	28,066.25	5	0	0	5	28,066.25	5	0	0	5	28,066.25	20	5,613.25	112,265.00
FLAG OR ACCESSORIES																									
42 55121905-PH-P01	PHILIPPINE NATIONAL FLAG	piece	1	0	0	1	264.64	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	264.64	264.64
FURNITURE AND FURNISHINGS																									
43 55101504-CA-B01	MONOBLOC CHAIR, beige	piece	50	0	0	50	17,370.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	347.41	17,370.50
44 55101504-CA-W01	MONOBLOC CHAIR, white	piece	50	0	0	50	17,245.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	344.92	17,245.00
45 55101519-TM-S01	MONOBLOC TABLE, white, 4 seater capacity	unit	4	0	0	4	4,992.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	1,248.00	4,992.00
46 55101519-TM-S02	MONOBLOC TABLE, beige, 4 seater capacity	unit	4	0	0	4	4,992.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	1,248.00	4,992.00
HEATING AND VENTILATION AND AIR CIRCULATION																									
47 40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	4	0	0	4	4,886.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	1,222.00	4,886.00
48 40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	4	0	0	4	4,438.72	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	1,099.68	4,438.72
49 40101604-EF-S01	ELECTRIC FAN, stand type	unit	5	0	0	5	4,284.30	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	856.86	4,284.30
50 40101604-EF-W01	ELECTRIC FAN, wall mount	unit	5	0	0	5	3,842.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	768.56	3,842.80
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																									
51 43211507-DS-R001	DESKTOP, for Desk Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	24,793.00	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 27 July 2022)	Total Amount for the year			
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT	
52 43211507-DSK002	DESKTOP, for Mid-Range Users	unit	10	0	0	10	423,904.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	10	42,390.40	423,904.00	
53 43201827-HD-X02	EXTERNAL HARD DRIVE, 1TB	unit	4	0	0	4	11,169.60	4	0	0	4	11,169.60	4	0	0	4	11,169.60	4	0	0	4	11,169.60	16	2,792.40	44,678.40
54 43211503-LAP001	LAPTOP, for Mid-range Users	unit	7	0	0	7	296,660.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7	42,380.00	296,660.00
55 43211503-LAP002	LAPTOP, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46,800.00	0.00
56 43211708-MO-C01	MOUSE, OPTICAL, USB connection type	unit	7	0	0	7	1,046.32	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7	149.76	1,046.32
57 43212102-PR-D02	PRINTER, Impact, Dot Matrix, 24 pins, 136 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	36,100.97	0.00
58 43212102-PR-D01	PRINTER, Impact, Dot Matrix, 9 pins, 80 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,189.92	0.00
59 43212105-PR-L01	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,636.89	0.00
LIGHTING AND FIXTURES AND ACCESSORIES																									
60 39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	5	5	5	15	1,134.15	5	5	5	15	1,134.15	5	5	5	15	1,134.15	5	5	5	15	1,134.15	60	75.61	4,536.60
61 39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	5	5	5	15	3,087.30	5	5	5	15	3,087.30	5	5	5	15	3,087.30	5	5	5	15	3,087.30	60	205.82	12,349.20
MANUFACTURING COMPONENTS AND SUPPLIES																									
62 31201610-GL-X01	GLUE, all purpose, 280 grams	jar	2	0	0	2	141.44	2	0	0	2	141.44	2	0	0	2	141.44	2	0	0	2	141.44	8	70.72	868.76
63 31151804-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	1	0	0	1	22.55	1	0	0	1	22.55	1	0	0	1	22.55	1	0	0	1	22.55	4	22.55	90.20
64 31151804-SW-S01	STAPLE WIRE, standard	box	7	0	0	7	166.32	7	0	0	7	166.32	7	0	0	7	166.32	7	0	0	7	166.32	28	23.76	668.28
65 31201502-7A-B01	TAPE, electrical	roll	5	5	5	15	291.75	5	5	5	15	291.75	5	5	5	15	291.75	5	5	0	10	194.50	55	19.45	1,069.75
66 31201502-7A-M01	TAPE, masking, 24mm	roll	5	0	0	5	309.40	5	0	0	5	309.40	5	0	0	5	309.40	5	0	0	5	309.40	20	61.88	1,237.60
67 31201503-7A-M02	TAPE, masking, 48 mm	roll	5	0	0	5	603.80	5	0	0	5	603.80	5	0	0	5	603.80	5	0	0	5	603.80	20	121.16	2,423.20
68 31201517-7A-P01	TAPE, packaging, 48 mm	roll	5	0	0	5	111.80	5	0	0	5	111.80	5	0	0	5	111.80	5	0	0	5	111.80	20	72.36	447.20
69 31201512-7A-T01	TAPE, transparent, 24mm	roll	5	0	0	5	55.90	5	0	0	5	55.90	5	0	0	5	55.90	5	0	0	5	55.90	20	11.18	223.60
70 31201512-7A-T02	TAPE, transparent, 48 mm	roll	5	0	0	5	112.85	5	0	0	5	112.85	5	0	0	5	112.85	5	0	0	5	112.85	20	22.57	451.40
71 31151507-7W-P01	TWINE, plastic	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	56.62	0.00
MEASURING AND OBSERVING AND TESTING EQUIPMENT																									
72 41111504-RU-P02	RULER, plastic, 450 mm	piece	7	0	0	7	116.48	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7	16.64	116.48
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																									
73 44121612-BL-H01	BLADE, for general purpose cutter/utility knife, 10 pieces per tube	tube	2	0	0	2	29.54	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	14.82	29.64
74 44101502-PR-M02	BINDING AND PUNCHING MACHINE, 50mm binding capacity	unit	2	0	0	2	10,069.44	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	9,534.72	15,069.44
75 44101807-CA-C01	CALCULATOR, Compact	unit	25	0	0	25	6,666.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	25	266.24	6,666.00
76 44121710-CH-W01	CHALK, white enamel, 100 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.97	0.00
77 44122105-BF-C01	CLIP, backfold, 19mm	box	20	0	0	20	174.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	8.72	174.40
78 44122105-BF-C02	CLIP, backfold, 25mm	box	20	0	0	20	258.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	14.75	295.00
79 44122105-BF-C03	CLIP, backfold, 32mm	box	20	0	0	20	511.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	25.56	511.20
80 44122105-BF-C04	CLIP, backfold, 50mm	box	20	0	0	20	1,120.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	56.04	1,120.80
81 44121801-CT-R02	CORRECTION TAPE, 8 meters	piece	20	0	0	20	230.60	20	0	0	20	230.60	20	0	0	20	230.60	20	0	0	20	230.60	80	11.33	922.40
82 44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	2	0	0	2	66.86	2	0	0	2	66.86	2	0	0	2	66.86	2	0	0	2	66.86	8	33.43	267.44
83 44111515-DF-B01	DATA FILE BOX	piece	30	0	0	30	2,316.00	20	0	0	20	1,544.00	20	0	0	20	1,544.00	20	0	0	20	1,544.00	90	77.20	6,948.00
84 44122011-DF-R01	DATA FOLDER	piece	10	0	0	10	686.40	10	0	0	10	686.40	10	0	0	10	686.40	10	0	0	10	686.40	40	68.64	2,745.60
85 44103202-DS-M01	DATING AND STAMPING MACHINE	piece	5	0	0	5	2,269.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	453.56	2,269.80
86 44121506-EN-D01	ENVELOPE, Documentary, A4, 500 pieces per box	box	20	0	0	20	15,288.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	764.40	15,288.00
87 44121506-EN-D02	ENVELOPE, Documentary, legal, 500 pieces per box	box	20	0	0	20	19,614.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	980.72	19,614.40
88 44121506-EN-XL1	ENVELOPE, Expanding, Kraft, 100 pieces per box	box	20	0	0	20	14,798.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	738.40	14,798.00

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year				
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT		
89	44121906-EN-M02	ENVELOPE, Expanding, Plastic	piece	10	0	0	10	304.90	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	10	304.90	304.90			
90	44121906-EN-M02	ENVELOPE, Mailing, 500 pieces per box	box	2	0	0	2	865.04	0	0	0	2.00	0	0	0	0.00	0	0	0	0	0.00	2	432.52	865.04			
91	44121904-EN-M02	ENVELOPE, Mailing, with window, 500 pieces per box	box	2	0	0	2	977.60	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	2	488.80	977.60			
92	44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	7	0	0	7	79.87	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	7	11.41	79.87			
93	44101714-PX-M01	FACSIMILE MACHINE	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	5,642.00	0.00			
94	44122118-FA-P01	FASTENER, metal, non-sharp edges, 50 sets per box	box	30	0	0	30	2,839.20	30	0	0	30	2,839.20	30	0	30	2,839.20	30	0	0	30	2,839.20	120	94.64	11,365.80		
95	44111515-PO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	30	0	0	30	2,556.00	30	0	0	30	2,556.00	30	0	30	2,556.00	30	0	0	30	2,556.00	120	85.20	10,224.00		
96	44122016-FT-D01	FILE TAB/INDEX DIVIDER, bristol board, A4	set	30	0	0	30	333.90	30	0	0	30	333.90	30	0	30	333.90	30	0	0	30	333.90	120	111.3	1,335.60		
97	44122016-FT-D02	FILE TAB/INDEX DIVIDER, bristol board, legal	set	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	14.23	0.00			
98	44122011-FO-P01	FOLDER, Fancy with slide, A4, 50 pieces per bundle	bundle	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	270.40	0.00			
99	44122011-FO-P02	FOLDER, Fancy with slide, legal, 50 pieces per bundle	bundle	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	286.52	0.00			
100	44122011-FO-L01	FOLDER, L-type, A4, 50 pieces per pack	pack	30	0	0	30	5,626.20	30	0	0	30	5,626.20	30	0	30	5,626.20	30	0	0	30	5,626.20	120	187.54	22,504.80		
101	44122011-FO-L02	FOLDER, L-type, legal, 50 pieces per pack	pack	30	0	0	30	7,157.10	30	0	0	30	7,157.10	30	0	30	7,157.10	30	0	0	30	7,157.10	120	238.57	28,628.40		
102	44122027-FO-P01	FOLDER, pressboard, 100 pieces per box	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	952.64	0.00			
103	44122011-FO-T03	FOLDER with tab, A4, 100 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	269.12	0.00			
104	44122011-FO-T04	FOLDER with tab, legal, 100 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	333.26	0.00			
105	44122008-T-T01	INDEX TAB, self-adhesive, transparent, 5 sets per box	box	30	0	0	30	1,893.30	30	0	0	30	1,893.30	30	0	30	1,893.30	30	0	0	30	1,893.30	120	63.11	7,573.20		
106	44111515-MF-B02	MAGAZINE FILE BOX, Large	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	41.60	0.00			
107	44121716-MA-P01	MARKER, Fluorescent, 3 colors per set	set	0	0	0	0	0.00	0	0	0	2.00	0	0	0	0.00	0	0	0	0	0.00	0	36.66	0.00			
108	44121708-MP-B01	MARKER, Permanent, Black	piece	10	0	0	10	74.70	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	10	7.47	74.70			
109	44121708-MP-B02	MARKER, Permanent, Blue	piece	10	0	0	10	74.70	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	10	7.47	74.70			
110	44121708-MP-B03	MARKER, Permanent, Red	piece	2	0	0	2	14.94	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	2	7.47	14.94			
111	44121708-MW-B01	MARKER, Whiteboard, Black	piece	10	0	0	10	96.50	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	10	9.65	96.50			
112	44121708-MW-B02	MARKER, Whiteboard, Blue	piece	10	0	0	10	96.50	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	10	9.65	96.50			
113	44121708-MW-B03	MARKER, Whiteboard, Red	piece	5	0	0	5	48.25	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	5	9.65	48.25			
114	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	30	0	0	30	264.60	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	30	8.82	264.60			
115	44122104-PC-C02	PAPER CLIP, vinyl/plastic coated, Jumbo, 50mm	box	30	0	0	30	413.40	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	30	13.78	413.40			
116	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE, table top	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	9,297.60	0.00			
117	44121706-PE-L01	PENCIL, lead/graphite, with eraser, one (1) dozen per box	box	10	0	0	10	207.90	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	10	20.79	207.90			
118	44121619-PS-M01	PENCIL, SHARPENER, manual, single cutter head	piece	25	0	0	25	5,321.75	25	0	0	25	5,321.75	25	0	25	5,321.75	25	0	0	25	5,321.75	100	212.87	2,128.70		
119	44101902-PU-P01	PUNCHER, paper, heavy duty	piece	7	0	0	7	1,065.60	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	7	150.80	1,058.60			
120	44122037-SB-P10	RING BINDER, plastic, 32 mm, 10 pieces per bundle	bundle	20	0	0	20	5,484.60	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	20	274.23	5,484.60			
121	44122101-RU-B01	RUBBER BAND No. 18, 350g	box	20	0	0	20	2,704.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	20	135.20	2,704.00			
122	44121905-SP-F01	STAMP PAD, felt	piece	5	0	0	5	199.60	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	5	39.92	199.60			
123	44121618-SS-S01	SCISSORS, symmetrical or asymmetrical	pair	10	0	0	10	333.70	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	10	33.37	333.70			
124	44121615-ST-S01	STAPLER, standard type	piece	10	0	0	10	1,456.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	10	145.60	1,456.00			
125	44121615-ST-M01	STAPLER, heavy duty (binder type), desktop	unit	2	0	0	2	1,776.32	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	2	888.16	1,776.32			
126	44121613-SR-P01	STAPLE REMOVER, plier type	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	27.87	0.00			
127	44121605-TD-T01	TAPE DISPENSER, table top	piece	2	0	0	2	145.60	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	2	72.80	145.60			
PAPER MATERIALS AND PRODUCTS																											
128	14111525-CA-A01	CARTOLINA, assorted colors, 20 pieces of assorted colors per pack	pack	10	0	0	10	837.20	10	0	0	10	837.20	10	0	10	837.20	10	0	0	10	837.20	40	83.72	3,348.80		

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
129	14111505-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm, 2,000 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	882.55	0.00	
130	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm, 2,000 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	1,166.88	0.00	
131	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm, 1,000 sets per box	box	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	1,528.80	0.00	
132	14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm, 1,000 sets per box	box	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	1,026.48	0.00	
133	14111505-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm, 500 sets per box	box	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	790.40	0.00	
134	14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm, 500 sets per box	box	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	1,509.00	0.00	
135	14111909-L-C01	LOOSELEAF COVER, 50 sets per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	794.96	0.00	
136	14111514-NP-S02	NOTE PAD, stick on, 2" x 3", 100 sheets per pad	pad	10	0	0	10	370.60	10	0	0	10	370.60	0	0	0	0	0	0	0.00	20	37.06	741.20	
137	14111514-NP-S04	NOTE PAD, stick on, 3" x 4", 100 sheets per pad	pad	10	0	0	10	592.80	10	0	0	10	592.80	0	0	0	0	0	0	0.00	20	59.28	1,185.60	
138	14111514-NP-S03	NOTE PAD, stick on, 3" x 3", 100 sheets per pad	pad	10	0	0	10	520.00	10	0	0	10	520.00	0	0	0	0	0	0	0.00	20	52.00	1,040.00	
139	14111814-NR-S01	NOTEBOOK, stenographer	piece	25	0	0	25	301.00	25	0	0	25	301.00	25	0	0	25	301.00	25	301.00	100	12.04	1,204.00	
140	14111507-PP-M01	PAPER, MULTICOPY A4, 500 sheets per ream	ream	30	0	0	30	4,969.50	30	0	0	30	4,969.50	30	0	0	30	4,969.50	30	4,969.50	120	165.65	19,878.00	
141	14111507-PP-M02	PAPER, MULTICOPY LEGAL, 500 sheets per ream	ream	30	0	0	30	5,675.40	30	0	0	30	5,675.40	30	0	0	30	5,675.40	30	5,675.40	120	189.18	22,701.60	
142	14111507-PP-C01	PAPER, MULTIPURPOSE A4, 500 sheets per ream	ream	30	0	0	30	4,132.20	30	0	0	30	4,132.20	30	0	0	30	4,132.20	30	4,132.20	120	137.74	16,528.80	
143	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL, 500 sheets per ream	ream	30	0	0	30	4,767.30	30	0	0	30	4,767.30	30	0	0	30	4,767.30	30	4,767.30	120	158.91	19,069.20	
144	14111531-PP-R01	PAD PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	21.53	0.00	
145	14111503-PA-P01	PAPER, parchment, 100 sheets per box	box	10	0	0	10	980.50	10	0	0	10	980.50	10	0	0	10	980.50	10	980.50	40	98.05	3,922.00	
146	14111531-RE-B01	RECORD BOOK, 300 PAGES	book	20	0	0	20	1,248.00	20	0	0	20	1,248.00	20	0	0	20	1,248.00	20	1,248.00	80	62.40	5,992.00	
147	14111531-RE-B02	RECORD BOOK, 500 PAGES	book	20	0	0	20	2,080.00	20	0	0	20	2,080.00	20	0	0	20	2,080.00	20	2,080.00	80	104.00	8,320.00	
148	14111818-TH-P02	THERMAL PAPER, 216mm	roll	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	55.64	0.00	
149	14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL, 150 pulls per pack	pack	25	0	0	25	845.00	0	25	0	25	845.00	0	25	0	25	845.00	0	25	845.00	100	33.80	3,380.00
150	14111704-TT-P02	TOILET TISSUE PAPER, 2 ply, 12 rolls in a pack	pack	25	0	0	25	2,158.00	0	25	0	25	2,158.00	0	25	0	25	2,158.00	0	25	2,158.00	100	86.32	8,632.00
PERFUMES OR COLOGNES OR FRAGRANCES																								
151	53131626-HS-S01	LIQUID HAND SANITIZER, 500mL	bottle	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	80.65	0.00	
PESTICIDES OR PEST REPELLENTS																								
152	10191509-IN-A01	INSECTICIDE, 600mL	can	2	0	0	2	278.72	2	0	0	2	278.72	1	0	0	1	139.36	1	139.36	6	139.36	836.16	
PRINTED PUBLICATIONS																								
153	55101524-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	book	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	37.21	0.00	
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																								
1	44103109-BR-C05	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	5,947.20	0.00	
2	44103105-BR-B04	INK CARTRIDGE, BROTHER LC67B, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00	
3	44103105-BR-B05	INK CARTRIDGE, BROTHER LC67H-YBK, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	1,601.60	0.00	
4	44103105-CA-C14	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32	0.00	
5	44103105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	1,178.32	0.00	
6	44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	851.12	0.00	
7	44103105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	892.32	0.00	
8	44103105-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	10	2,496.00	10	249.60	2,496.00	
9	44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	10	2,496.00	10	249.60	2,496.00	
10	44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	10	2,496.00	10	249.60	2,496.00	
11	44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	10	2,496.00	10	249.60	2,496.00	
12	44103105-HP-B40	INK CARTRIDGE, HP C2P04AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	852.80	0.00	

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price Catalogue (as of 29 July 2022)	Total Amount for the year
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT							
13	44103105-HP-T40	INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00			
14	44103105-HP-B09	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00			
15	44103105-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.52	0.00			
16	44103105-HP-P48	INK CARTRIDGE, HP C9397A (HP72), 69ml, Photo Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,995.80	0.00			
17	44103105-HP-C46	INK CARTRIDGE, HP C9398A (HP72), 69ml, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,995.80	0.00			
18	44103105-HP-M48	INK CARTRIDGE, HP C9399A (HP72), 69ml, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,995.80	0.00			
19	44103105-HP-Y48	INK CARTRIDGE, HP C9400A (HP72), 69ml, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,995.80	0.00			
20	44103105-HP-G46	INK CARTRIDGE, HP C9401A (HP72), 69ml, Gray	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,995.80	0.00			
21	44103105-HP-B48	INK CARTRIDGE, HP C9403A (HP72), 130ml, Matte Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,995.80	0.00			
22	44103105-HP-B17	INK CARTRIDGE, HP C0640WA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,016.00	0.00			
23	44103105-HP-T17	INK CARTRIDGE, HP C0643WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	860.88	0.00			
24	44103105-HP-B35	INK CARTRIDGE, HP C0887AA (HP703), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28	0.00			
25	44103105-HP-Y35	INK CARTRIDGE, HP C0888AA (HP703), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00			
26	44103105-HP-C40	INK CARTRIDGE, HP C0972AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00			
27	44103105-HP-M40	INK CARTRIDGE, HP C0973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00			
28	44103105-HP-Y40	INK CARTRIDGE, HP C0974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00			
29	44103105-HP-B40	INK CARTRIDGE, HP C0975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28	0.00			
30	44103105-HP-B25	INK CARTRIDGE, HP C1561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	865.28	0.00			
31	44103105-HP-T20	INK CARTRIDGE, HP C1562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,066.00	0.00			
32	44103105-HP-B49	INK CARTRIDGE, HP C1565A (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	935.00	0.00			
33	44103105-HP-C49	INK CARTRIDGE, HP C1566A (HP62), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00			
34	44103105-HP-M49	INK CARTRIDGE, HP C1567A (HP62), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00			
35	44103105-HP-Y49	INK CARTRIDGE, HP C1568A (HP62), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00			
36	44103105-HP-B43	INK CARTRIDGE, HP C1645AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,570.80	0.00			
37	44103105-HP-C43	INK CARTRIDGE, HP C1646AA (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00			
38	44103105-HP-M43	INK CARTRIDGE, HP C1647AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00			
39	44103105-HP-Y43	INK CARTRIDGE, HP C1648AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00			
40	44103105-HP-B36	INK CARTRIDGE, HP C1692AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00			
41	44103105-HP-T36	INK CARTRIDGE, HP C1693AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00			
42	44103105-HP-B33	INK CARTRIDGE, HP C2107AA (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	494.56	0.00			
43	44103105-HP-T33	INK CARTRIDGE, HP C2108AA (HP678), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	494.56	0.00			
44	44103105-HP-B42	INK CARTRIDGE, HP C2121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	312.00	0.00			
45	44103105-HP-C33	INK CARTRIDGE, HP C2122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00			
46	44103105-HP-M33	INK CARTRIDGE, HP C2123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00			
47	44103105-HP-Y33	INK CARTRIDGE, HP C2124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00			
48	44103105-HP-T43	INK CARTRIDGE, HP F6V26AA (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00			
49	44103105-HP-B43	INK CARTRIDGE, HP F6V27AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00			
50	44103105-HP-C50	INK CARTRIDGE, HP L0551AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00			
51	44103105-HP-M50	INK CARTRIDGE, HP L0554AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00			
52	44103105-HP-Y50	INK CARTRIDGE, HP L0557AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00			
53	44103105-HP-B50	INK CARTRIDGE, HP L0560AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,294.80	0.00			

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 25 Aug 2022)	Total Amount for the year				
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT
54	44103105-DC-C48	INK CARTRIDGE, HP L0663AA (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,339.52	0.00	
55	44103105-DC-M40	INK CARTRIDGE, HP L0666AA (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,339.52	0.00	
56	44103105-DC-Y48	INK CARTRIDGE, HP L0669AA (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,339.52	0.00	
57	44103105-DC-R48	INK CARTRIDGE, HP L0672AA (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,817.92	0.00	
58	44103105-HP-C51	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	468.00	0.00	
59	44103105-HP-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	468.00	0.00	
60	44103105-HP-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	468.00	0.00	
61	44103105-HP-B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	774.80	0.00	
62	44103112-EP-605	RIBBON CARTRIDGE, EPSON C135015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	77.43	0.00	
63	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C135015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	77.91	0.00	
64	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C135015531 (S015086)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	614.48	0.00	
65	44103109-BR-006	TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	6,760.00	0.00	
66	44103103-BR-803	TONER CARTRIDGE, BROTHER TN-2025, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	2,685.28	0.00	
67	44103103-BR-804	TONER CARTRIDGE, BROTHER TN-2130, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,892.60	0.00	
68	44103103-BR-805	TONER CARTRIDGE, BROTHER TN-2150, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	2,685.28	0.00	
69	44103103-BR-809	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	3,567.20	0.00	
70	44103103-BR-811	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	5,002.40	0.00	
71	44103103-BR-815	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	5,575.44	0.00	
72	44103103-BR-816	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	4,564.56	0.00	
73	44103103-BR-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	7,716.80	0.00	
74	44103103-BR-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	7,716.80	0.00	
75	44103103-BR-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	7,716.80	0.00	
76	44103103-CA-800	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	13,399.36	0.00	
77	44103103-IP-B12	TONER CARTRIDGE, HP CE405A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	3,099.20	0.00	
78	44103103-IP-B14	TONER CARTRIDGE, HP CE40A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	3,603.90	0.00	
79	44103103-IP-B18	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	6,942.00	0.00	
80	44103103-IP-B21	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	3,741.92	0.00	
81	44103103-IP-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	3,242.72	0.00	
82	44103103-IP-B23	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	2,350.40	0.00	
83	44103103-IP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	2,610.40	0.00	
84	44103103-IP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	2,610.40	0.00	
85	44103103-IP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	2,610.40	0.00	
86	44103103-IP-B24	TONER CARTRIDGE, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	3,192.90	0.00	
87	44103103-IP-C24	TONER CARTRIDGE, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	3,083.60	0.00	
88	44103103-IP-Y24	TONER CARTRIDGE, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	3,083.60	0.00	
89	44103103-IP-M24	TONER CARTRIDGE, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	3,083.60	0.00	
90	44103103-IP-B25	TONER CARTRIDGE, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	7,872.80	0.00	
91	44103103-IP-B26	TONER CARTRIDGE, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	6,786.00	0.00	
92	44103103-IP-C26	TONER CARTRIDGE, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	10,103.60	0.00	
93	44103103-IP-Y26	TONER CARTRIDGE, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	10,193.04	0.00	
94	44103103-IP-M26	TONER CARTRIDGE, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	10,103.60	0.00	

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 26 July 2022)	Total Amount for the year			
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT	
95	44103103-HP-B27	TONER CARTRIDGE, HP CE410A, (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	3,837.50	0.00
96	44103103-HP-C27	TONER CARTRIDGE, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	6,011.20	0.00
97	44103103-HP-Y27	TONER CARTRIDGE, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	5,460.00	0.00
98	44103103-HP-M27	TONER CARTRIDGE, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	6,011.20	0.00
99	44103103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	4,050.80	0.00
100	44103103-HP-B28	TONER CARTRIDGE, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	7,332.00	0.00
101	44103103-HP-B52	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	2,878.77	0.00
102	44103103-HP-B53	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	5,246.80	0.00
103	44103103-HP-B55	TONER CARTRIDGE, HP CF280A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	4,690.40	0.00
104	44103103-HP-B51	TONER CARTRIDGE, HP CF280XC	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	8,359.52	0.00
105	44103103-HP-B56	TONER CARTRIDGE, HP CF281A (HP61A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	7,800.00	0.00
106	44103103-HP-B57	TONER CARTRIDGE, HP CF283A (HP63A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	3,034.72	0.00
107	44103103-HP-B51	TONER CARTRIDGE, HP CF283XC (HP63XC), Black Contract L	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	3,796.00	0.00
108	44103103-HP-B58	TONER CARTRIDGE, HP CF287A (HP67), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	9,828.00	0.00
109	44103103-HP-B52	TONER CARTRIDGE, HP CF325XC (HP25XC), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	13,728.00	0.00
110	44103103-HP-B50	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	2,574.00	0.00
111	44103103-HP-C50	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	2,652.00	0.00
112	44103103-HP-Y50	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	2,652.00	0.00
113	44103103-HP-M50	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	2,652.00	0.00
114	44103103-HP-B61	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	7,020.40	0.00
115	44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	8,814.00	0.00
116	44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	8,814.00	0.00
117	44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	8,814.00	0.00
118	44103103-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	3,099.20	0.00
119	44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	3,660.80	0.00
120	44103103-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	3,660.80	0.00
121	44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	3,660.80	0.00
122	44103103-HP-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	3,900.00	0.00
123	44103103-HP-C64	TONER CARTRIDGE, HP CF410XC (HP410XC), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	6,848.40	0.00
124	44103103-HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	5,038.80	0.00
125	44103103-HP-C64	TONER CARTRIDGE, HP CF411XC (HP410XC), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	8,522.00	0.00
126	44103103-HP-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	5,038.80	0.00
127	44103103-HP-Y64	TONER CARTRIDGE, HP CF412XC (HP410XC), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	8,522.80	0.00
128	44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	5,038.80	0.00
129	44103103-HP-M64	TONER CARTRIDGE, HP CF413XC (HP410XC), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	8,522.80	0.00
130	44103103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	3,744.00	0.00
131	44103103-HP-B48	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	4,680.00	0.00
132	44103103-SA-B03	TONER CARTRIDGE, SAMSUNG ML-D2850B, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	5,116.80	0.00
133	44103103-SA-B06	TONER CARTRIDGE, SAMSUNG MLT-D101S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	3,484.00	0.00
134	44103103-SA-B07	TONER CARTRIDGE, SAMSUNG MLT-D103S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	2,689.44	0.00
135	44103103-SA-B08	TONER CARTRIDGE, SAMSUNG MLT-D104S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	2,454.40	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price Catalogue (as of 29 July 2022)	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT							
136 44103103-SA-009	TONER CARTRIDGE, SAMSUNG MLT-D105L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,380.00	0.00			
137 44103103-SA-B14	TONER CARTRIDGE, SAMSUNG MLT-D108S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,289.52	0.00			
138 44103103-SA-B21	TONER CARTRIDGE, SAMSUNG MLT-D203E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,304.40	0.00			
139 44103103-SA-B10	TONER CARTRIDGE, SAMSUNG MLT-D203L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,956.16	0.00			
140 44103103-SA-B20	TONER CARTRIDGE, SAMSUNG MLT-D203U, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,442.80	0.00			
141 44103103-SA-B12	TONER CARTRIDGE, SAMSUNG MLT-D205E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,321.14	0.00			
142 44103103-SA-B05	TONER CARTRIDGE, SAMSUNG MLT-D205L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,533.36	0.00			
143 44103103-SA-B10	TONER CARTRIDGE, SAMSUNG SCX-D6555A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,066.40	0.00			

SOFTWARE																											
Item	Specifications	Unit of Measure	Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT	Total Quantity for the year	Price Catalogue (as of 29 July 2022)	Total Amount for the year		
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
2	43231502-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
7	43232402-SFT-007	Developers software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
10	43232701-SFT-010	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
11	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
12	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
13	43232906-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
14	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
15	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
16	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	

PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
Item	Specifications	Unit of Measure	Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT	Total Quantity for the year	Price Catalogue (as of 29 July 2022)	Total Amount for the year		
1	Epson Ink 003 Black	bottle	5	0	5	10	3,000.00	5	0	5	10	3,000.00	5	0	5	10	3,000.00	5	0	5	10	3,000.00	40	300.00	12,000.00		
2	Epson Ink 003, Cyan	bottle	5	0	5	10	3,000.00	5	0	5	10	3,000.00	5	0	5	10	3,000.00	5	0	5	10	3,000.00	40	300.00	12,000.00		
3	TOPSON Ink 003, Yellow	bottle	5	0	5	10	3,000.00	5	0	5	10	3,000.00	5	0	5	10	3,000.00	5	0	5	10	3,000.00	40	300.00	12,000.00		
4	Epson Ink 003, Magenta	bottle	5	0	5	10	3,000.00	5	0	5	10	3,000.00	5	0	5	10	3,000.00	5	0	5	10	3,000.00	40	300.00	12,000.00		
5	Printer	unit	7	0	0	7	84,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7	12000.00	84,000.00		
6	Air Conditioning Unit, Window Inverter Type	unit	4	0	0	4	200,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	50000.00	200,000.00		
7	RingBinder Machine	unit	1	0	0	1	20,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	20000.00	20,000.00		
8	Herox Machine	unit	1	0	0	1	60,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	50000.00	60,000.00		
9	Mobile Phone	unit	2	0	0	2	10,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	5000.00	10,000.00		
10	Speaker	unit	2	0	0	2	50,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	25000.00	50,000.00		
11	Drinking Water/ Fountain	unit	2	0	0	2	2,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	1000.00	2,000.00		

A. TOTAL																										1,867,562.42
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																										186,756.24

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price Catalogue (or of 28 July 2022)	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT								
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																										P			
D. GRAND TOTAL (A + B + C)																										P			2,186,318.66
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																													

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:



RONALD G. REBAÑA
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:



JUSTINE M. LAURON
Accountant / Budget Officer

Approved by:



JAVELIN E. OBRERO
Head of Office/Agency

Date Prepared: September 9, 2022