



# PURCHASE REQUEST

**Technical Education and Skills Development Authority  
Region IV-B [MIMAROPA]**



Department : TESDA IV-B      PR No. : 23-06-0013      Date : 21-Jun-23  
 Section : RO      SAI No.: \_\_\_\_\_      Date : \_\_\_\_\_

Stock No.	Unit	Item Description	Qty	Unit Cost	Total Cost
	lot	Food/Meals for Twenty Five pax for two (2) days, June 27-28, 2023	1	42,500.00	42,500.00
		Complete Meals, Breakfast, AM & PM Snacks, Lunch and Dinner			-
	lot	Room Accomodation for Twenty Five pax for two (2) days	1	55,000.00	55,000.00
		Check in Date: June 26, 2023 P.M			-
		Check out Date: June 28, 2023 A.M			-
	lot	Transportation	1	15,000.00	15,000.00
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<b>Total</b>					<b>112,500.00</b>

*Legend for stock no.: E - expendable, SE - semi-expendable, P - Property Plant & Equipment*  
*For the use of TESDA MIMAROPA Regional Office*  
**Purpose :** *for the conduct of 2023 MIMAROPA Mid-Year Assessment for Regional Office.*

Signature Printed Name Designation	<i>Requested by:</i>   <b>VANESSA JANE D. ACEVEDA</b> FASD CHIEF	<i>Approved by:</i>   <b>ANGELINA M. CARREON</b> REGIONAL DIRECTOR
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FUND AVAILABLE:	_____
FUNDS:	_____
ASA NO.:	_____
AMOUNT:	_____