



PURCHASE REQUEST

**Technical Education and Skills Development Authority
Region IV-B [MIMAROPA]**


Entity Name: TESDA MIMAROPA REGIONAL OFFICE
Fund Cluster: 101

Office/Section : RO	PR No. : 24-02-0007	Date : 08-Feb-24
Responsibility		

Stock No.	Unit	Item Description	Qty	Unit Cost	Total Cost
	pc	Albatros	30	90.00	2,700.00
	ream	Appointment Paper, Long, Ivory	1	3,000.00	3,000.00
	pc	Arch File A4	40	420.00	16,800.00
	box	Ballpen, Black, 12pcs/box	6	144.00	864.00
	box	Ballpen, Blue, 12pcs/box	6	144.00	864.00
	box	Battery AA	6	1,800.00	10,800.00
	box	Battery AAA	6	2,160.00	12,960.00
	pack	Board Paper, White, A4	100	66.00	6,600.00
	pack	Board Paper, White, Short	100	54.00	5,400.00
	ream	Bond Paper, A4	200	312.00	62,400.00
	ream	Bond Paper, Long	5	336.00	1,680.00
	ream	Bond Paper, Short	20	300.00	6,000.00
	pc	Broom, Soft, Tambo	6	192.00	1,152.00
	pc	Broom, Tingting	6	66.00	396.00
	rack	CD	2	2,700.00	5,400.00
	box	Certificate Holder, A4, 50pcs/box	2	3,300.00	6,600.00
	box	Certificate Holder, Short, 50pcs/box	2	3,120.00	6,240.00
	box	Certificate Holder, Double Fold, A4	2	7,200.00	14,400.00
	box	Certificate Holder, Double Fold, Short	2	5,700.00	11,400.00
	ream	Colored Paper, Pink	1	420.00	420.00
	ream	Colored Paper, Yellow	1	420.00	420.00
	pc	Correction Tape	50	54.00	2,700.00
	pc	Crate	10	1,440.00	14,400.00
	pc	Detergent Powder, 1kg	10	300.00	3,000.00
	pc	Dishwashing Liquid, 250ml	50	114.00	5,700.00
	pc	Double Sided Tape	20	78.00	1,560.00
	pc	Envelope, Expanding, Long	300	24.00	7,200.00
	pc	Folder White, Long	500	12.00	6,000.00
	box	Gel pen, 1.0 Black	2	1,368.00	2,736.00
	box	Gel pen, 1.0 Blue	2	1,368.00	2,736.00
	box	Gel pen, 1.0 Red	2	1,368.00	2,736.00
	bottle	Handsoap, 500ml	30	216.00	6,480.00
	can	Insect Killer, 500ml	20	780.00	15,600.00
	pc	Magazine Box, long	100	216.00	21,600.00
	box	Paper Fastener, Plastic	50	78.00	3,900.00
	box	Pencil	6	132.00	792.00
	box	Pentel Pen, Black	1	792.00	792.00
	box	Pentel Pen, Blue	1	792.00	792.00
	box	Pentel Pen, Red	1	792.00	792.00
	pack	Photo Paper	10	180.00	1,800.00
	pack	PVC Film	1	1,800.00	1,800.00
	kilo	Rags	5	264.00	1,320.00
	box	Sign Pen, Black 1.0, 12pcs/box	5	1,368.00	6,840.00
	box	Sign Pen, Black. 07, 12pcs/box	5	1,368.00	6,840.00
	box	Sign Pen, Blue 1.0, 12pcs/box	5	1,368.00	6,840.00
	box	Staple Wire No. 35	10	78.00	780.00
	pc	Stapler	5	540.00	2,700.00


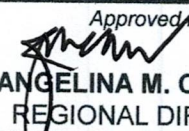
	pack	Sticker Paper, A4	2	660.00	1,320.00
	pc	Tape, Packaging	30	78.00	2,340.00
	bottle	Toilet Bowl Cleaner, 1 liter	20	354.00	7,080.00
	pack	Trashbag XL, 10 rolls	10	1,440.00	14,400.00
	box	Whiteboard Marker, Black	1	936.00	936.00
	box	Whiteboard Marker, Blue	1	936.00	936.00
					-
					-

Total

331,944.00

Purpose :

*For the use of TESDA MIMAROPA Regional Office
Office Supplies*

Signature Printed Name Designation	<i>Requested by:</i>  VANESSA JANE D. ACEVEDA CHIEF	<i>Approved by:</i>  ANGELINA M. CARREON REGIONAL DIRECTOR
--	--	--