



PURCHASE REQUEST

Technical Education and Skills Development Authority
Region IV-B [MIMAROPA]



Entity Name: TESDA MIMAROPA REGIONAL OFFICE

Fund Cluster: 101

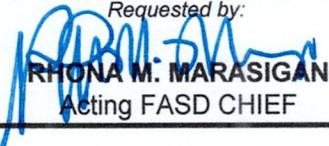
Office/Section : RO	PR No. : 25-03-0001	Date : 03-Mar-25
	Responsibility	

Stock No.	Unit	Item Description	Qty	Unit Cost	Total Cost
SN-005	ream	Board paper, short	10	650.00	6,500.00
SN-006	ream	Board paper, long	10	800.00	8,000.00
SN-007	pack	Colored paper, Pink	10	380.00	3,800.00
SN-008	pack	Colored paper, yellow	10	380.00	3,800.00
SN-014	pc	Binding Ring/Comb, plastic, 32mm	20	50.00	1,000.00
SN-031	pc	Computer Printer Ink, Brother BT 6000 Black	10	650.00	6,500.00
SN-032	pc	Computer Printer Ink, Brother LC 539 Black XL	10	1050.00	10,500.00
SN-033	pc	Computer Printer Ink, Brother LC 3617 Magenta	10	1030.00	10,300.00
SN-028	pc	Wireless Mouse and Keyboard	5	1350.00	6,750.00
SN-035	pc	Computer Printer Ink, Epson 664, yellow	10	460.00	4,600.00
SN-036	pc	Computer Printer Ink, Epson 664, Magenta	10	460.00	4,600.00
SN-037	pc	Computer Printer Ink, Epson 664, Cyan	10	460.00	4,600.00
SN-041	pc	Computer Printer Ink, Brother BT5000 Yellow	10	650.00	6,500.00
SN-042	pc	Computer Printer Ink, Brother BT5000 Magenta	10	650.00	6,500.00
SN-043	pc	Computer Printer Ink, Brother BT5000 Cyan	10	650.00	6,500.00
SN-046	pc	Toilet Cleaner Domex	30	200.00	6,000.00
SN-047	pc	Dishwashing Liquid(250ml)	50	150.00	7,500.00
SN-060	can	Insect Killer, Baygon, 500ml	30	500.00	15,000.00
SN-061	pc	Toilet Fragrance, Albatros	50	70.00	3,500.00
SN-069	pc	Computer Printer Ink, Brother LC 3617 Cyan	10	1030.00	10,300.00
SN-070	box	Ballpen(Black) ball point	10	150.00	1,500.00
SN-073	box	GEL PEN Black (1.0)	5	1100.00	5,500.00
SN-075	box	Ballpen(Blue) ball point	10	150.00	1,500.00
SN-076	box	Ballpen(Red) ball point	10	150.00	1,500.00
SN-079	box	Certificate Holder (A4)	2	3400.00	6,800.00
SN-080	pc	Document Tray (3Layer)	20	500.00	10,000.00
SN-087	pc	Stapler (Heavy Duty)	20	500.00	10,000.00
SN-088	box	GEL PEN Blue(1.0)	5	1100.00	5,500.00
SN-085	pc	Bleaching Liquid	30	100.00	3,000.00
SN-087	pc	Crate (Plastic, Heavy Duty)	20	600.00	12,000.00
SN-088	box	GEL PEN Blue(1.0)	5	1100.00	5,500.00
SN-095	box	GEL PEN Red (1.0)	5	1100.00	5,500.00
SN-102	pc	Computer Printer Ink, Brother BT 6000 Black	10	650.00	6,500.00
SN-111	box	Pentel Pen Black (Permanent)	5	650.00	3,250.00
SN-112	box	Pentel Pen Blue(Permanent)	5	650.00	3,250.00
SN-113	box	Pentel Pen Red(Permanent)	5	650.00	3,250.00
SN-114	pack	PhotoPaper	10	250.00	2,500.00
SN-115	pack	PVC FILM (A4)	5	550.00	2,750.00
SN-118	pack	Sticker Paper A4	20	250.00	5,000.00

SN-119	box	Pentel Pen Black(Whiteboard)	5	800.00	4,000.00
SN-120	box	Pentel Pen Blue(Whiteboard)	5	800.00	4,000.00
SN-123	pc	Arch File (side)(blue)(A4)	50	250.00	12,500.00
SN-141	box	Brown Envelope Short	2	500.00	1,000.00
SN-142	pc	Stamp Pad	10	80.00	800.00
SN-143	pc	Eraser White Board	10	80.00	800.00
SN-152	box	FOLDER, pressboard (A4)	3	2900.00	8,700.00
SN-106	roll	Double sided tape	20	50.00	1,000.00
SN-015	roll	Tape, transparent, 24mm	50	50.00	2,500.00
SN-156	pack	PVC FILM (Binder)	5	550.00	2,750.00
Total				265,600.00	

*TESDA MIMAROPA Regional Office Procurement of
Additional Office Supplies for the 1st Quarter of FY 2025*

Purpose :

Signature Printed Name Designation	<i>Requested by:</i>  RHONA M. MARASIGAN Acting FASD CHIEF	<i>Approved by:</i> ANGELINA M. CARREON, CESO III REGIONAL DIRECTOR
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Technical Education and Skills Development Authority
MIMAROPA
Tawiran, Calapan City, Oriental Mindoro
Telefax No.: 043-288-9408

BAC RESOLUTION NO. 25-03-001PR

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**RECOMMENDING THE APPROVAL AND PROCEEDINGS TO PROCURE THE
ADDITIONAL OFFICE SUPPLIES FOR THE 1ST QUARTER OF FY 2025**

WHEREAS, Republic Act No. 9184, otherwise known as the Government Procurement Reform Act (GPRA), took effect on 26 January 2003, while its 2016 revised Implementing Rules and Regulations (IRR) took effect on 28 October 2016 adheres to the ideals of good governance by promoting the principles of transparency accountability, equity, efficiency and economy in the process of government procurement;

WHEREAS, the TESDA MIMAROPA Regional Office will be needing to procure necessary for services, supply materials, and other requirements to ensure the success of the TESDA MIMAROPA Regional Office event and to maintain the best office environment";

WHEREAS, the Regional Bids and Awards Committee (RBAC) Secretariat and TESDA MIMAROPA Regional Bids and Awards Committee (RBAC) conducted validation and meetings to identify the supplies and repairs necessary for the upcoming event;

WHEREAS, upon careful examination, validation, and verification of all the requirements, these were found to be essential and necessary for the success of the programs and activities lined up by TESDA MIMAROPA Regional Office;

NOW THEREFORE, BE IT RESOLVED, that we, the members of the Bids and Awards Committee of the TESDA MIMAROPA Regional Office, recommend for the approval of the TESDA MIMAROPA Regional Office Head of Procuring Entity to proceed with the procurement of Additional Office Supplies for the 1st Quarter of FY 2025 , using the Procurement Mode of SVP;

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Tawiran, Calapan City, Oriental Mindoro
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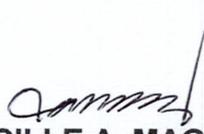
BAC RESOLUTION NO. 25-03-001PR
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**RECOMMENDING THE APPROVAL AND PROCEEDINGS TO PROCURE THE
ADDITIONAL OFFICE SUPPLIES FOR THE 1ST QUARTER OF FY 2025**

Done this 28th day of February 2025 at TESDA MIMAROPA Regional Office, 2nd Floor, TESDA Building, Brgy. Tawiran, Calapan City.


MANUEL C. LACSON JR.
BAC CHAIRPERSON


MARK ANGELO C. DOTE
BAC VICE-CHAIRPERSON


CECILLE A. MAGALING
BAC MEMBER


ANA MARIE SOCORRO A. SALIDO
BAC MEMBER


MARIA LORENA B. CUENCA
BAC MEMBER

APPROVED BY:

ANGELINA M. CARREON, CESO III
REGIONAL DIRECTOR