

PURCHASE REQUEST



**Technical Education and Skills Development Authority
Region IV-B [MIMAROPA]**



Entity Name: TESDA MIMAROPA REGIONAL OFFICE

Fund Cluster: 101

Office/Section : RO	PR No. : 25-05-0002	Date : 02-May-25
	Responsibility	

Stock No.	Unit	Item Description	Qty	Unit Cost	Total Cost
	lot	Food (Breakfast, AM/PM Snacks, Lunch & Dinner) >86 Pax > Dinner & Breakfast 4 days > Snacks and Lunch 3 days > Free Flowing Coffee > Free Water Dispenser	86	8,650.00	743,900.00
	lot	Hotel Accommodation >Free use of swimming pool >With Elevator >Free use of Private and Secured Parking Area May 19-23 (4 nights)	86	6,000.00	516,000.00
	lot	Conference Hall with wifi, sound system and projectors > 16 Hours Daily > Formal Setup >Event Banner >Airconditioned Room	3	35,000.00	105,000.00
	lot	Van Rental for the guests > 3 Van	3	22,000.00	66,000.00
Total					1,430,900.00

Purpose : *TESDA MIMAROPA Regional Office Procurement of Food and Accommodation for FY 2024 Scholarship Programs Continuing Appropriations and FY 2025 Current Appropriations Reconciliation Workshop*

Signature Printed Name Designation	Requested by: MARISA S. LAGAR ROD CHIEF	Approved by: ANGELINA M. CARREON, CESO III REGIONAL DIRECTOR
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