



PURCHASE REQUEST

Technical Education and Skills Development Authority
Region IV-B [MIMAROPA]



Entity Name: TESDA MIMAROPA REGIONAL OFFICE

Fund Cluster: 101

Office/Section : RO

PR No. : 25-07-0001

Date : 09-Jul-25

Responsibility

Stock No.	Unit	Item Description	Qty	Unit Cost	Total Cost
	pax	Complete meals (Breakfast, Am & pm snacks, Lunch, Dinner) July 23, 2025 >Buffet style >Free flowing coffee	32	1,100.00	35,200.00
	pax	July 24, 2025 >Breakfast, Lunch and Dinner good for 32 pax	32	800.00	25,600.00
	lot	Tables and Chairs w/cloth good for 32 pax	1	3,000.00	3,000.00
	lot	Hotel Accommodation > July 22 checkin (2nights) July 24 Checkout > 13 pax	13	2,200.00	28,600.00
	lot	Van Rental > 2 vans (July 24, 2025 Regional Office to SSVTC and Agretekura back to Regional Office)	2	5,500.00	11,000.00

Total

103,400.00

Purpose :

*TESDA MIMAROPA Regional Office Procurement of
4th Management Committee (MANCOM) Meeting*

Signature
Printed Name
Designation

Requested by:

M. C. Lasson Jr.
MANUEL C. LASSON JR.
Acting ROD Chief

Approved by:

Angelina M. Carreon
ANGELINA M. CARREON, CESO III
REGIONAL DIRECTOR