

## REQUEST FOR QUOTATION

Date: 30-Apr-25

RFQ No. : 0008-04-25

PR No : 25-04-0008

Name of Business/Company : \_\_\_\_\_

Address : \_\_\_\_\_

Tax Identification No.: \_\_\_\_\_

PhilGEPS Registration No.: \_\_\_\_\_

The Technical Education and Skills Development Authority (TESDA) – MIMAROPA REGIONAL OFFICE, through its (BAC/Procurement Division/FASD), intends to procure FY 2024 Scholarship Programs Continuing Appropriations and FY 2025 Current Appropriations Reconciliation Workshop for the use of TESDA MIMAROPA Regional Office, in accordance with Section, 52.1 of the 2016 Revised Implementing Rules and

Please submit your quotations/proposals duly signed by your or your authorized representative not later than (12:00nn) of 05-May-25 for the item described at Annex "A" subject to the Terms and Conditions attached to this Request for Quotation (RFQ)

Interested suppliers are required to submit copies of the following as per Annex "H" of the 2016 Revised IRR of Republic Act No. 9184 along with your quotation/proposal:

- a) PhilGEPS Registration Number
- b) Mayor's/Business Permit
- c) Income/Business Tax Return (for ABC above P500K)
- d) Omnibus Sworn Statement (for ABC above P50K)

Open quotations may be submitted manually at the TESDA MIMAROPA REGIONAL OFFICE, 2nd Flr., TESDA Bldg., Dolce Casa, Tawiran, Calapan City, Oriental Mindoro or through facsimile at fax no. 043-288-9408 or email at

For further queries, you may contact us at telephone no.043-288-9408/09776506929 or email address at region4b.procurement@gmail.com.

  
\_\_\_\_\_  
**MANUEL C. LACSON JR.**  
BAC CHAIRPERSON  
TESDA Region MIMAROPA

# PRICE QUOTATION FORM

Technical Education and Skills Development Authority

## MIMAROPA REGIONAL OFFICE

2nd and 3rd Floor, TESDA MIMAROPA Building

Dolce Casa, Brgy. Tawiran, Calapan City

Contact Number: (043) 288-9408

**MR. MANUEL C. LACSON JR.**

BAC CHAIRPERSON

### TESDA MIMAROPA REGIONAL OFFICE

2nd Floor, TESDA MIMAROPA Bldg. Brgy. Tawiran,  
Calapan City, Oriental Mindoro

TESDA-OP-AS-04-F03

Rev. No. 01 - 07/21/21

Date: **30-Apr-25**

Sir/Madam :

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

| No. | ITEM/TECHNICAL SPECIFICATIONS                                                                                                                                            | QTY. | UNIT | APPROVED<br>BUDGET FOR<br>THE CONTRACT<br>(in Peso) | OFFER                                                                       |     |                |
|-----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|-----------------------------------------------------|-----------------------------------------------------------------------------|-----|----------------|
|     |                                                                                                                                                                          |      |      |                                                     | Compliance<br>with the<br>Technical<br>Specification<br>s (please<br>check) |     | PRICE<br>OFFER |
|     |                                                                                                                                                                          |      |      |                                                     | YES                                                                         | NO  |                |
| 1   | Food (Breakfast, AM/PM Snacks, Lunch & Dinner)<br>>86 Pax<br>> Dinner & Breakfast 4 days<br>> Snacks and Lunch 3 days<br>> Free Flowing Coffee<br>> Free Water Dispenser | 86   | lot  | 5,850.00                                            | [ ]                                                                         | [ ] |                |
| 2   | Hotel Accommodation<br><br>>Free use of swimming pool<br>>With Elevator<br>>Free use of Private and Secured Parking Area<br><br>May 19-23 (4 nights)                     | 86   | lot  | 4,400.00                                            | [ ]                                                                         | [ ] |                |
| 10  | Conference Hall with wifi, sound system and projectors<br>> 16 Hours Daily<br>> Formal Setup<br>>Event Banner<br>>Airconditioned Room                                    | 3    | lot  | 30,000.00                                           | [ ]                                                                         | [ ] |                |
| 11  | Van Rental for the guests<br>> 3 Van                                                                                                                                     | 3    | lot  | 16,500.00                                           | [ ]                                                                         | [ ] |                |
| 12  | Scholarship Recon Poloshirt Printed (sublimation)                                                                                                                        | 86   | pc   | 600.00                                              | [ ]                                                                         | [ ] |                |

## TERMS AND CONDITIONS

1. Bidders shall provide correct and accurate information required in this form.
2. Bidders may quote for any or all of the items.
3. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
4. Price quotation/s, to be denominated by Philippine Peso shall include all taxes, duties, and or levies payable.
5. Quotations exceeding the Approved Budget for the Contract shall be rejected.
6. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and
7. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
8. The item/s shall be delivered according to the requirements in the Technical Specifications.
9. TESDA shall have the right to inspect and/or to test the goods to confirm their conformity to the technical
10. Liquidated damages equivalent to one tenth of one percent (0.001) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. TESDA shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

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Name of Business/Company

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Signature over Printed Name

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Office Telephone/Fax No.

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Mobile No.

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Email address